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2026 Spring Graduate School Admission Guidelines

For International Applicants with Both Parents of Foreign Nationality
(Extra Quota)

※ This guideline is translated based on the Korean version of Sookmyung Women's University Admissions Guide. In case of any conflict, the Korean version of the guideline will be prioritized.

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숙명여자대학교
SOOKMYUNG WOMEN'S UNIVERSITY

Procedure	1 st application	2 nd application	3 rd application	Note
Application Forms(online)	Sep. 4(Thu) 10:00, 2025 ~	Nov. 4(Tue) 10:00~Nov. 14 (Fri) 17:00	Dec. 16 (Tue), 2025 10:00 ~ Dec. 26 (Fri), 2025 17:00	3rd Round: Intl. students with BA/MA in Korea - http://e.sookmyung.ac.kr → Admission → Apply online
Application Fee deadline	Sep. 12(Fri) 17:00	Nov. 14(Fri) 17:00	Dec. 26 (Fri), 2025 17:00	-Application Fee must be paid within the period
Submit Required Documents	Sep. 26(Fri) 17:00, 2025	Nov. 27(Thu) 17:00, 2025	Dec. 26 (Fri), 2025 17:00	- Submission : In person or by post -Print out the admission form when you applied online and submit it with the other documents. -Organize the documents in order, before submitting. (Refer to 4. Required Documents 6p) Administration Building #203 Office of International Affairs Sookmyung Women's University 100, Cheongpa-ro 47-gil, Yongsan-gu, Seoul, Korea (04310)
Notice on Interview	Oct. 5(Wed)	Dec. 8(Mon)	Jan. 7 (Wed), 2026	- http://e.sookmyung.ac.kr →Notice
Interview	Oct. 17(Fri), 2025	Dec. 12(Fri), 2025	Jan. 9 (Fri), 2026	-Must arrive at the waiting room 30 minutes prior to the interview. -Bring your interview verification slip and identification. -Department of Arts and Department Physical Education may proceed Portfolio Assessment or Practical Examinations, so be sure to check the <u>related information in this guideline</u> .
Result Announcement	Oct. 1(Fri)	Dec. 9(Mon),2025	Jan. 21 (Wed), 2026	- http://e.sookmyung.ac.kr → Notice
Registration	Jan, 2026			-Specific schedules on registrations and information on how to make registrations will be notified when final result is announced.
Submission of Legalized Documents by Embassy/Apostille Certificates	Jan-Feb, 2026			-Graduation Certificate & Transcript Submission of Embassy Legalized Documents/Apostille Certificates (Deadline will be announced)
Orientations	Feb, 2026			-Time and place will be announced
Classes begin	Mar, 2026			

- A. Online application is mandatory for all candidates. (Jinhaksa site)
 - submission through E-mail is NOT accepted
- B. After completing online application, applicants should submit the hard copies of completed application forms and other required documents by postal mail or in person.
- C. The application qualification review is conducted during the corresponding admission period and the result of the assessment are not announced separately be announced.
- D. Please record your contact information (phone & email) correctly so that we can inform your next step rightly.
- E. Applicants who fail to submit required documents (including apostilled or consular-confirmed academic and transcript certificates by mid-February 2026), provide false information, or are unable to obtain a visa may be deemed ineligible, and admission may be canceled even after acceptance.

2 Departments and Majors

- Master's degree courses can be applied by department and majors are decided after admission. However, Piano, Orchestral Music and Composition department, Visual Art applicants must choose major when applying.
- Applicants for Combined Master/Ph.D. courses apply only to freshman.

(1) Liberal Arts and Social Science

Department	Major	Freshman			Transfer		English Track
		MA	Ph.D.	Combined MA/Ph.D.	MA	Ph.D.	
Department of Korean Language and Literature	Korean Linguistics, Classical Korean Literature, Modern Korean Literature, Teaching Korean as a Second Foreign Language	○	○	○	○	○	
Department of History	Oriental History, Western History Korean History,	○	○	-	○	○	
Department of French Language and Culture	French Linguistics, French Literature	○	○	○	○	○	
Department of Chinese Language and Literature	Chinese Linguistics, Chinese Literature, Comparative Study of Korean-Chinese Linguistics & Literature© Korean-Chinese Translation and Interpretation©	○	○	○	○	○	
Department of German Language	German Linguistics, German Literature	○	○	○	○	○	
Department of Japanese Studies	Japanese Studies	○	-	-	○	-	
Department of Library and Information Science	Library Studies and Information Science, Archival Studies	○	○	-	-	-	
Department of History of Art	History of Art	○	○	○	○	○	
English Language & Literature	M.A.: English Linguistics (including TESOL program), English Literature, English Translation Ph.D.: English Linguistics, English Literature, English Translation, TESOL ※ In the M.A. program, only "English Linguistics" will appear on the degree certificate; TESOL will not be indicated.	○	○	-	○	○	● (TESOL)
Culture, Tourism & Hospitality Management	Tourism Management, Arts and Cultural Management, Hospitality Management	○	○	-	-	-	

Department	Major	Freshman			Transfer		English Track
		MA	Ph.D.	Combined MA/Ph.D.	MA	Ph.D.	
Education	Educational Philosophy & Curriculum, Education Sociology & Administration, Counseling Education, Educational Psychology & Measurement · Evaluation, Lifelong Education, Educational Technology	○	○	-	○	○	
Family Studies	Family Studies	○	○	-	○	○	
Child Welfare & Studies	Child and Teenager Welfare, Child Psychological Treatment, Child Nurturing and Education	○	○	○	○	○	
Political Science & International Relations	Political Science and International Relations	○	○	○	○	○	
Administration	Administration	○	○	○	○	○	
Social Psychology	Social Psychology, Criminal Psychology, Cognitive Psychology	○	-	-	-	-	
Communication & Media	Communication and Media	○	○	-	○	○	
Public Relations & Advertising	Public Relations & Advertisement	○	○	○	○	○	
Law	Law	○	○	○	○	○	
Economics	Theory Economics, Applied Economics, Economic History International Economics	○	○	○	-	-	
Consumer Economics	Consumer Economics	○	-	-	○	-	
Business Administration	Human Resource and System, Marketing, Accounting, SCM/MIS, Financial Affairs Management, International Management/Strategy©, Business Analytics	○	○	○	○	○	
Global Service	Global Cooperation, Global Entrepreneurship	○	○	○	○	○	

(2) Natural Science (* Make sure to contact the professor of applicant's interested field in advance for advice)

Department	Major	Freshman			Transfer		English Track
		MA	Ph.D.	Combined MA/Ph.D.	MA	Ph.D.	
Chemistry	Inorganic and Analytical Chemistry, Organic and Bio Chemistry, Physical Chemistry	○	○	○	-	○	●
Biological Sciences	Biological Sciences (*The subject is a bilingual track. Applicable in Korean or English)	○	○	○	○	○	●
Mathematics	Mathematics	○	○	○	○	○	
Statistics	Statistics	○	○	○	○	○	
Clothing & Textiles	Clothing & Textiles	○	○	○	○	○	
Food & Nutrition	Food & Nutrition	○	○	○	○	○	
Pharmacy	Bio Pharmacy, Pharmaceutical Chemistry, Clinical, Public and Social Pharmacy (*The subject is a bilingual track. Applicable in Korean or English)	○	○	○	-	-	●
Manufacturing Pharmacy		○	○	○	-	-	●

(3) Engineering (* Make sure to contact the professor of applicant's interested field in advance for advice)

Department	Major	Freshman			Transfer		English Track
		MA	Ph.D.	Combined MA/Ph.D.	MA	Ph.D.	
IT Engineering	IT Engineering	○	○	○	○	○	
Chemical and Biological Engineering	Chemical and Biological Engineering	○	○	○	○	○	●
Computer Science	Computer Science	○	○	-	○	-	
Electronic Engineering	Electronic Engineering	○	○	○	○	○	
Mechanical Systems	Mechanical Engineering	○	○	○	○	○	●
Data Science	Data Science	○	-	-	○	-	
Applied Physics	Applied Physics	○	○	○	○	○	

(4) Arts and Physical Education (* Check the portfolio or performance requirements)

Department	Major	Freshman			Transfer		English Track
		MA	Ph.D.	Combined MA/Ph.D.	MA	Ph.D.	
Piano	Piano performance Piano Accompaniment	○	○	-	○	-	
Orchestral Music	Wind, Strings, Percussion	○	-	-	○	-	
Vocal Music©	Vocal Music©	○	○	-	-	-	
Composition©	Composition, Music Theory, Choral Conducting	○	○	-	-	-	
Music	Piano performance, Wind, Strings, Music Therapy	-	○	-	-	-	
Visual & Media Design	Visual & Media Design	○	-	-	○	-	
Industrial Design	Industrial Design	○	-	-	○	-	
Environmental Design	Practical Approach to Architecture Design, Practical Approach to Urban Landscape Architecture Design, Practical Approach to Interior Design	○	-	-	○	-	
Design	Visual Communication & Motion Picture Design, Industrial Design, Space & Environment Design	-	○	-	-	○	
Visual Art©	Metal, Pottery, Lacquer, Fiber Fine Art, Korean Painting©	○	○	○	○	○	
Kinesiology©	Kinesiology©	○	○	○	○	○	
Dance©	[Master] Korean Dance, Ballet, Modern Dance, [Ph.D.] Dance	○	○	○	○	○	

(5) Interdisciplinary Program

Department	Major	Freshman			Transfer		English Track
		MA	Ph.D.	Combined MA/Ph.D.	MA	Ph.D.	
Human Resource Development Policy	Human Resource Development Policy	○	○	○	○	○	
East Asia Studies	East Asia Studies	-	○	-	-	-	
Health Industry	Beauty Cosmetic Industry, Health and Material Application	-	○	-	-	○	
Big Data Analysis Convergence	Big Data Analysis Convergence	○	-	-	○	-	
Climate, Environment and Energy Studies	Climate, Environment and Energy Studies	○	○	○	○	○	
Culture Arts Education	Culture Arts Education	-	○	-	-	○	

1. Freshwoman

A. Nationality

- Female Students whose parents are both have foreign nationalities
In case the applicant and parents change their Korean nationalities to other country, they must obtain foreign nationalities before entering high school.
- ※ Korean citizens, including who hold dual citizenship, are NOT eligible to apply
- ※ In the case where an applicant is one-parent family (mother or father) the applicant's nationality eligibility is determined by the nationality of the one-parent.as one-parent family or unmarried mother or father,
- ※ Please submit additional official documents if applicant's family relationship needs to be confirmed (parents' divorce, remarriage, single parent, death, missing and etc.) for verification.

B. Academic Requirements

- Applicants must meet one of the following conditions:
 - 1) Master's Program / Integrated Master's and Doctoral Program Applicants
 - ① Applicants who have obtained a bachelor's degree from a domestic or foreign accredited university, or are expected to obtain one by February 2026.
 - ② Applicants recognized under relevant laws as having an academic background equivalent to or higher than a bachelor's degree.
 - 2) Doctoral Program applicants
 - ① Applicants who have obtained a master's degree from a domestic or foreign accredited university, or are expected to obtain one by February 2026.
 - ② Applicants recognized under relevant laws as having an academic background equivalent to or higher than a master's degree.
 - ③ Applicants to the Department of Music, majoring in Music Therapy, must have at least two years of clinical experience in music therapy.

C. Language Requirements

- **Korean Track: TOPIK/TOPIK IBT level 3 or higher**
* Applicants of Child Welfare & Studies, East Asia Studies department need to obtain TOPIK/TOPIK IBT level 4 or higher)
- **English track** Applicants for department of TESOL, Chemistry, Chemical Engineering, Mechanical systems are required to submit following English language score: **TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 etc. or higher.** Please make sure to check with the dept. for available English courses.
- **Bilingual track majors** (proceeded in either Korean or English) are Biological Sciences, Pharmacy and Manufacturing Pharmacy, and applicants must meet their graduation requirements based on the language track of their choice at the time of admission. Please make sure to check with the dept. for available English courses.
- **< Combination track majors >** Degree and Language Track (Applicants without TOPIK/TOPIK IBT, simultaneously taking degree and language course at the same time) is available for the following majors below.
 - For exceptions, see subparagraphs from section [7] Exceptions (p.13), refer to (4) - (6)

2. Transfer Students

Category	Master Course	Doctorate Course
2nd Semester	One who has finished at least 1 semester, and obtained at least 6 credits from the same or similar major master course in or out of Korea	One who has finished at least 1 semester, and obtained at least 9 credits from the same or similar major doctorate course in or out of Korea *Music majors specializing in music therapy must have at least two years of clinical experience in music therapy
3rd Semester	One who has finished at least 2 semesters, and obtained at least 12 credits from the same or similar major master course in or out of Korea	One who has finished at least 2 semesters, and obtained at least 18 credits from the same or similar major doctorate course in or out of Korea *Music majors specializing in music therapy must have at least two years of clinical experience in music therapy

A. The acceptance of the same or identical departments is reviewed by the respective recruiters on the day of interview.

B. The transfer semester for eligibility and the actual transfer admission semester may differ depending on the applicant's completed courses.

★ Credit transfer for master's course (2nd semester: cannot be over 9 credits / 3rd semester: cannot be over 12 credits)

★ Credit transfer for doctorate course (2nd semester: cannot be over 9 credits / 3rd semester: cannot be over 18 credits.)

4 Required Documents

1. Required Documents (Mandatory)

Mandatory	Note
Application	Print and submit the application after completing the online registration
Study & Research Plan	Must be written in Korean or English [Form 2]
Resume (for Ph.D. Degree)	Must be written in Korean or English [Form 2]
Academic Record Check Agreement	Fill out the form with requested school information and sign [Form 3]
Undergraduate school(expected) graduation Certificate Graduate school(expected) graduation Certificate & Undergraduate school Transcript Graduate school Transcript	<p>◆ Master's Program Applicants</p> <p>① One copy of a bachelor's degree graduation (or expected graduation) certificate or bachelor's degree certificate.</p> <p>② One copy of the academic transcript for all undergraduate years.</p> <p>◆ Doctoral Program Applicants</p> <p>① One copy of a bachelor's degree graduation certificate or bachelor's degree certificate, along with one copy of the academic transcript for all undergraduate years.</p> <p>② One copy of a master's degree (or expected graduation) certificate or master's degree certificate, along with one copy of the academic transcript for all master's program years.</p> <p>◆ Applicants Who Graduated from Overseas Universities (Choose One)</p> <p>① Academic certification documents with Apostille verification from the country where the university is located.</p> <p>② Academic certification documents with Korean consular verification from the country where the university is located.</p> <p>◆ Important Notes Regarding Academic Transcripts</p> <p>① Transcripts must be converted to a 100-point scale. (If percentage conversion is not possible, provide the grading scale or an explanation of the grading system.)</p> <p>If the submitted transcript does not include the applicant's converted score on a 100-point scale or does not specify the overall GPA, the applicant must submit an official certificate from their university indicating the converted score.</p> <p>If the university cannot issue a converted transcript or official certification, the applicant must use either the WES website (www.wes.org) or the Foreign Credits website (www.foreigncredits.com) to convert and submit an official transcript.</p> <p>Applicants expecting to graduate must submit their academic transcript up to the most recent semester.</p> <p>Transfer students who graduated must also submit academic transcripts from their previous university before transferring.</p> <p>Additional Documents for Sookmyung Visiting Exchange Student Scholarship Applicants:</p> <p>Current visiting exchange students must submit a certificate of enrollment (for enrolled students) or an academic transcript (for those who have completed their studies).</p>
Certificates of Citizenship of the Applicant and Parents & Official documents indicating family relationship between the Applicant and Parents	Birth Certificate or Certificate of Family relations, certified copy of ID in English or Passport

2. Required Documents (Optional)

Optional	Note
Korean proficiency (Korean Track)	TOPIK/TOPIK IBT Level 3 or higher, Certificate of Lingua Express Level 4 (TOPIK/TOPIK IBT level 4 or higher for Child Welfare & Studies and East Asia Studies department applicants) For exceptions, see subparagraphs from section [7] Exceptions(p.13), refer to (4)~(6)
English proficiency (English Track)	TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 or higher For exceptions, see subparagraphs from section [7] Exceptions Please make sure to check with the dept. for available English courses.
Bilingual Track (Proceeded in either Korean or English)	Bilingual track majors (proceeded in either Korean or English) are Biological Sciences, Pharmacy and Manufacturing Pharmacy, and applicants must meet their graduation requirements based on the language track of their choice at the time of admission. Please make sure to check with the dept. for available English courses.
Copy of Foreigner Registration Card	Applicants residing in Korea only
Master course	Applicants for department of Composition(Composition major): One of their works College of Fine Arts applicants: Portfolio <Music Department Accompanist / Performer Pledge>
Doctorate Course	<General> * Resume related documents (Kor or Eng) * Master Thesis Abstract (Kor or Eng) * Applicants for department of Music - Composition major: 3 or more pieces(including 1 piece of orchestral music) - Music Theory major: 1 thesis College of Fine Arts applicants: Portfolio <Music Department Accompanist / Performer Pledge>

3. Required Documents for Transfer Applicant

Master course	Doctorate Course
① Master's degree enrollment certificate ② Transcript (percentage standard) : M.A. ③ Graduate certificate: B.A. ④ Transcript (percentage standard) : B.A. ⑤ Study and Research plan(form provided) ⑥ Academic record check agreement(form provided)	① Doctorate's degree enrollment certificate ② Transcript (percentage standard) : Ph.D. ③ Master's degree certificate ④ Transcript (percentage standard) : M.A. ⑤ Graduate certificate: B.A. ⑥ Transcript (percentage standard) : B.A. ⑦ Study and Research plan(form provided) ⑧ Resume(form provided) ⑨ Academic record check agreement(form provided)

4. Note

- A. All documents must be submitted in original documents.
- B. Documents not written in Korean or English must be submitted with a notary translation or Apostille authenticated by the issuing institution or notarized by a notary public.
- C. All application documents should be submitted within deadlines.
- D. SMU may request the submission of additional documents as needed.
- E. Any applicant, who submits a provisional graduation certificate at the time of applying, must submit her official graduation certificate of University upon arrival in Korea before our class begins.
- F. Transfer Applicants, who take leave of absence at the time of applying, submit her official certificate of leave of absence.
- G. If there is any inconsistency in the applicant's name or birth date on submitted documents, further evidential document must be submitted as verification.
- H. All Submitted documents will not be returned. (not returned in case of failure)

Embassy notarization and Apostille Information

Embassy notarization

After obtaining the authentication document from the Korean consulate or embassy in the country where the school is located, submit it accordingly.

Apostille certification

Obtain an Apostille Certificate from the designated government authority in the country where the school is located, then submit it.

A. Apostille Issuance Procedure



B. Apostille Verification

1) Apostille Verification Authority

- Ministry of Foreign Affairs Apostilledesk: 02-2100-7600
- Ministry of Justice Apostille desk: 02-720-8027
- Up-to-date data such as information of relevant agencies by country can be retrieved from the Apostille section of the Hague International Court Conference on Private International Law website (www.hcch.net)

Apostille Member countries (2025.3.30)

Area	Member Countries
Asia, Oceania	New Zealand, Niue, Marshall Islands, Mauritius, Mongolia, Vanuatu, Bahrain, Bangladesh, Brunei, Samoa, Saudi Arabia, Singapore, Oman, Australia, Uzbekistan, Israel, India, Indonesia, Japan, China (including Macao and Hong Kong), Cook Islands, Kyrgyzstan, Tajikistan, Tonga,
Europe	Georgia, Greece, Netherlands, Norway, Denmark, Germany, Latvia, Russia, Romania, Luxembourg, Lithuania, Liechtenstein, North Macedonia, Monaco, Montenegro, Moldova, Malta, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, Cyprus, San Marino, Serbia, Sweden, Switzerland, Spain, Slovakia, Slovenia, Armenia, Iceland, Ireland, Azerbaijan, Andorra, Albania, Estonia, United Kingdom, Austria, Ukraine, Italy, Czech Republic, Kazakhstan, Kosovo, Croatia, Türkiye, Portugal, Poland, France, Finland, Hungary
North America	United States (including Guam, Northern Mariana Islands, Saipan, and Puerto Rico), Canada
Latin America	Guyana, Guatemala, Grenada, Nicaragua, Dominican Republic, Dominica, Mexico, Barbados, Bahamas, Venezuela, Belize, Bolivia, Brazil, Saint Lucia, Saint Vincent and the Grenadines, Saint Kitts and Nevis, Suriname, Argentina, Antigua and Barbuda, Ecuador, El Salvador, Honduras, Uruguay, Chile, Costa Rica, Colombia, Trinidad and Tobago, Panama, Peru, Paraguay, Jamaica
Africa, Middle East	Namibia, South Africa, Liberia, Lesotho, Malawi, Morocco, Botswana, São Tomé and Príncipe, Senegal, Seychelles, Eswatini, Cabo Verde, Burundi, Tunisia, Rwanda

Guides for submission of documents to recipients of academic records and degrees in China

1. Submission documents for domestic and Chinese applicants

Document	Graduates	Prospective Graduates
1. Degree and Academic Credentials Documents	<p>Must submit both the Online Verification Report of Degree and Qualification from CHSI (chsi.com.cn)</p> <p>a. Online Verification Report of Higher Education Degree Certificate (English)</p> <p>b. Online Verification Report of Higher Education Qualification Certificate (English)</p>	<p>Must submit the Online Verification Report and Certificate of Expected Graduation (notarized in English, two copies) together</p> <p>a. Online Verification Report of Student Record (English)</p> <p>b. Certificate of Expected Graduation (notarized in English, one copy)</p> <p>※ After graduation and before the start of the semester, both Online Verification Reports of Degree and Qualification must be additionally submitted. Failure to submit will result in cancellation of admission.</p>
2. Academic Transcript	<p>Follow method 1 below.</p> <p>a. Notarized copy of the academic transcript</p> <p>b. Apostilled academic transcript</p>	<p>Must submit a notarized copy of the academic transcript in English before the application deadline.</p> <p>※ After graduation and completion of all courses, submission of either the Online Verification Report of Academic Transcript or an Apostilled academic transcript is mandatory.</p>

2. Note

A. Submission documents will not be accepted if they are not validated on the site at the time of application.

B. It takes about 30 days for the certificate to be issued, so please be prepared in advance.

1. KRW 120,000 or USD 120

* Unable to refund the admission fee after application is completed

(If the application has been cancelled due to the school situation, it can be returned)

1. Examination and Distribution of Marks

Category	Percentage and Points		
	Documents	Interview	Total
Freshman / Transfer	50% (100 points)	50% (100 points)	100% (200 points)

A. The document screening is evaluated based on the applicant's submission documents as evaluation factors such as majors, subjects of courses, and academic performance of the university.

B. The interview is evaluated based on the applicant's academic and research plan by considering the applicant's knowledge of the applied major, foreign language reading ability, enthusiasm for learning, research plan, practical test and portfolio examination (department of Arts) and Korean language skills.

C. Please check below for the departments and majors that conduct portfolio evaluation, practical testing, etc. during the interview.

D. If you are unable to attend the interview due to stay in overseas, a skype interview (or telephone interview) will be held instead on the day of the interview.

If you cannot participate in the interview test due to your staying in overseas, the interview will be processed by phone call or Zoom online.

2. Practical Examinations <Please refer to the Korean version as well>

Category	Division (Major)	Practical Examination Subject	Alternative practical examination for Students applying out of Korea
Master	Industrial Design, Visual Communication Design and Motion Picture,	· Portfolio assessment	· Portfolio assessment
	Piano Orchestral	· Practical test	USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception)
	Vocal Music	• Practical test	USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception)
	Composition	• Western music history & Western music theory(Interview) • 1 compositions of applicant	Students out of Korea can apply
	Music Theory	• Western music history & Western music theory(Interview) • 1 treatise of applicant	Students out of Korea can apply
	Conduct(Chorus)	• Practical test	Students out of Korea can apply
	Music Therapy	• Writing Test	Interview by phone call
Ph.D.	Piano	• Practical test	USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception)
	Design, Visual Art	• Portfolio assessment	Portfolio assessment
	Wind Music, Strings	· Practical test	USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception)
	Vocal Music	· Practical test	USB of your performance recorded. (CD, video, & DVD will not be accepted, no exception)
	Composition	• Western music history & Western music theory(Interview) • 2 compositions of applicant	Students out of Korea can apply
	Music Theory	• Western music history & Western music theory(Interview) • 1 treatise of applicant	Students out of Korea can apply
	Conduct(Chorus) Music Therapy	• Practical test • Writing Test	Students out of Korea can apply Interview by phone call

a. Portfolio evaluation, practical test, work analysis test, music theory test, personal work evaluation, personal thesis evaluation, essay test, and interview/oral examination will be reflected in the final score.

3. Practical Examinations and Portfolios

A. Practical Examination subjects for music majors

(1) Master's Degree

Department/Major		Content
Piano	Piano Performance	<ul style="list-style-type: none"> Choose 1 between Romance and Modern Entire movement of Beethoven Sonata
	Piano Accompaniment	<ul style="list-style-type: none"> Solo : 1) 1 Song from Étude (Regardless of composers) 2) 1st Movement from the Classical Sonata Choose one between an instrumental piece and a vocal piece. <ul style="list-style-type: none"> -Instrumental : Choose 1 from Mozart, Beethoven, Brahms, Faure, Frank, Grieg, Saint-Saëns, Schumann Sonata and play 1 fast tempo movement - Vocal : 1 Lied and 1 song of free choice (Total of 2) Sheet Music(Distributed on the day of examination) ※ The instrument player must be accompanied by the applicant
Orchestral Music		<ul style="list-style-type: none"> The entire movement of Concerto or Sonata (Including cadenza)
Vocal Music		<ul style="list-style-type: none"> 1 Art Song(Choose 1 from German/French/English/Italian) 1 Opera Aria
Composition	Composition	<p><In-country Applicants></p> <ul style="list-style-type: none"> Western music history & Western music theory (Interview) Applicant's piece of music <p>Accompanists are assigned on the day of the interview by the department.</p> <p><Out-of-country Applicants></p> <ul style="list-style-type: none"> Skype Interview: Western music history & Western music theory Submission of more than 2 pieces of music written by the applicant
	Music Theory	<p><In-country Applicants></p> <ul style="list-style-type: none"> Western music history & Western music theory (Interview) Analysis of a music piece <p><Out-of-country Applicants></p> <ul style="list-style-type: none"> Skype Interview: Western music history & Western music theory Analysis of a music piece
	Choral Conducting	<p><In-country Applicants></p> <ul style="list-style-type: none"> Practical Test (Conducting) <ul style="list-style-type: none"> - "Worthy is the Lamb that was slain" from G. F. Handel <Messiah> - "He watching over Israel" from F. Mendelssohn <Elijah> Practical Piano Test(A fast tempo movement from Sonata) Practical Vocal Music Test(Vocal performance) <ul style="list-style-type: none"> - singing with one free song among German songs or Italian songs) <p><Out - of - country Applicants></p> <ol style="list-style-type: none"> Skype Interview USB of your performance recorded on the Practical Test below <ol style="list-style-type: none"> Practical Test (Conducting) <ul style="list-style-type: none"> - "Worthy is the Lamb that was slain" from F. Handel <Messiah> - "He watching over Israel" from F. Mendelssohn <Elijah> Practical Test (Piano playing) <ul style="list-style-type: none"> - A fast tempo movement from Sonata Practical Test (Singing with one free song among)

(2) Ph.D. Degree

Department/Major		Content
Piano	Piano Performance	<ul style="list-style-type: none"> • 3 Performances of pieces, each from 3 different time periods (60 minutes, must include an entire movement from Sonata in the classical period)
	Wind	<ul style="list-style-type: none"> • 4 Performances of pieces, each from 4 different time periods (60 minutes)
	Strings	<ul style="list-style-type: none"> • 4 Performances of pieces, each from 4 different time periods (60 minutes)
	Music Therapy	<p><In-country Applicants></p> <ul style="list-style-type: none"> • Writing test on music therapy (2 hours) • Clinical career certificate <p><Out-of-country Applicants></p> <ul style="list-style-type: none"> • Video or Telephone Interview • Clinical career certificate
	Vocal Music	<ul style="list-style-type: none"> • Perform a song of free choice (30 minutes) & Lecture : Applicants must submit the list of their performing songs on the day of the test
composition	Composition	<p><In-country Applicants></p> <ul style="list-style-type: none"> • Western music history & Western music theory (Interview) • More than 3 songs composed by the applicant <p><Out-of-country Applicants></p> <ul style="list-style-type: none"> • Skype Interview : Western music history & Western music theory • Submission of more than 2 pieces of music written by the applicant
	Music Theory	<p><In-country Applicants></p> <ul style="list-style-type: none"> • Western music history & Western music theory (Interview) • More than 1 treatise written by the applicant <p><Out-of-country Applicants></p> <ul style="list-style-type: none"> • Skype Interview: Western music history & Western music theory (Interview) • Submission of more than 1 treatise written by the applicant
	Choral Conducting	<p><In-country Applicants></p> <ul style="list-style-type: none"> • Practical Test (Conducting) <ul style="list-style-type: none"> - "Worthy is the Lamb that was slain" from G. F. Handel <Messiah> - "He watching over Israel" from F. Mendelssohn <Elijah> * Accompanist is assigned on the day of the interview by the department. • Practical Piano Test(A fast tempo movement from Sonata) • Practical Vocal Music Test(Vocal performance): singing with one free song <p><Out-of-country Applicants></p> <ol style="list-style-type: none"> 1. Skype Interview 2. USB of your performance recorded on the Practical Test below <ol style="list-style-type: none"> (1) Practical Test (Conducting) <ul style="list-style-type: none"> - "Worthy is the Lamb that was slain" from F. Handel <Messiah> - "He watching over Israel" from F. Mendelssohn <Elijah> (2) Practical Test (Piano playing) <ul style="list-style-type: none"> - A fast tempo movement from Sonata (3) Practical Test (Singing with one free song)

B. Portfolios for arts majors

(1) Master's Degree

Department	Size & Form	No. of Pieces	Content
Visual & Media Design	A3, B4, A4 (Choose 1)	More than 5	• 10 primary main Portfolio pieces
Industrial Design	A3, B4, A4 (Choose 1)	More than 5	• Major work performances in flat visual material form
Environmental Design	A3, B4 (Choose 1)	More than 3	• Major work performances in flat visual material form • (A piece of work that best expresses one's ability, such as a three dimensional picture, 3D, etc.)
Visual Art	A4	10	• Submission of details of artwork in one A4 sized clear file (Including explanation, characteristics, title, material, and size) • Follow the file size and no. of pieces (Besides the file cover, eliminate content of personal information)
- In case of a joint-production, the applicant must state the name of the joint producer and the extent of participations. If it is verified that the applicant has plagiarized or stolen another individual's artwork through an improper way, your acceptance or admission to the university will be cancelled.			

(2) Ph.D. Degree/Combined MA & Ph.D. Degree

Department	Size & Form	No. of Pieces	Content
Design	No limitations	Less than 10 pieces designed within the last 5 years	-
Visual Art	A4	20 Pieces	• Submission of details of artwork in one A4 sized clear file(Including explanation, characteristics, title, material, and size) • Follow the file size and no. of pieces (Besides the file cover, eliminate content of personal information)

A. For both MA and Ph.D. Degrees in the Department of Dance and Department of Kinesiology, there are no practical examinations.

1. Applicants who do not participate in the admission interview the applicant can be disqualified.
2. Applicants for department of **TESOL, Chemistry, Chemical Engineering, Mechanical systems** are required to submit following **English language score**: TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 etc. or higher.

3. **Korean Track** : TOPIK level 3 or higher (Applicants in the Child Welfare & Studies: TOPIK level 4 or higher.)

English track Applicants for department of TESOL, Chemistry, Chemical Engineering, Mechanical systems are required to submit following English language score: TOEFL PBT 530, CBT 197, IBT 71, IELTS 5.5, New TEPS 327 etc. or higher. Please make sure to check with the dept. for available English courses.

<Bilingual track majors>(proceeded in either Korean or English)> are Biological Sciences, Pharmacy and Manufacturing Pharmacy, and applicants must meet their graduation requirements based on the language track of their choice at the time of admission. Please make sure to check with the dept. for available English courses.

<Combination track majors>Major who can take both degree and language course classes at the same time if TOPIK grade is not available) are

- Master's : Business Administration(International Management/Strategy) , Dept. of Dance ,
Visual Art(Korean Painting) , Composition , Department of Chinese Language and Literature(Comparative Study of Korean-Chinese Linguistics & Literature
Korean-Chinese Translation and Interpretation), Kinesiology

- Ph.D : Business Administration(International Management/Strategy) , Dept. of Dance ,
Visual Art(Korean Painting) , Vocal Music , Composition, Department of Chinese Language and Literature(Comparative Study of Korean-Chinese Linguistics & Literature, Korean-Chinese Translation and Interpretation), Kinesiology

For exceptions, see subparagraphs from section [7] – Exception.

4. Accepted students who have registered and do not have any score of Korean language should be required to apply for a leave of absence until obtain certain standard language condition such as TOPIK level 3(Applicants in the Child Welfare & Studies: TOPIK level 4 or higher.

[English track applicants can apply only if they HAVE the valid min. language requirement obtained.](#)

***Exception ※**

- (1) Korean or other national Government Scholarship students will follow the regulation provided by the appropriate government.
- (2) Applicants who meet one of the following condition below exempt from submitting language test score.
<Korean track>

- Applicants who received(or are expected to) a BA or MA degree in Korea
- Applicants who graduated(or are expected to) with a major in Korean language
- Applicants who have finished (or are expected to) their Korean Language Courses level 4 or higher at Sookmyung Global Language Institute.

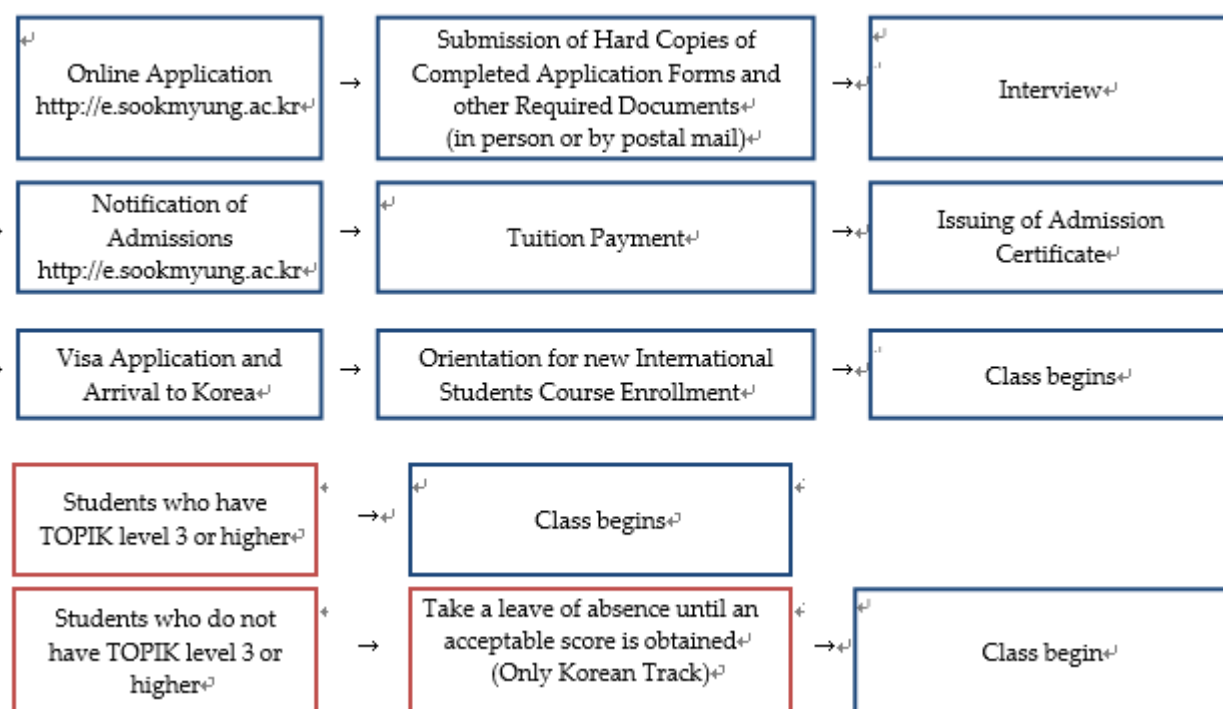
<English track>

- Applicants from Countries with English as Official Language and graduated in English speaking country: Only accepted for English track applicants

In countries with more than one legal official language, including English, a document must be submitted to confirm that the curriculum has been conducted in English.

Applicants admitted to Korean-taught programs must obtain [TOPIK Level 4 or higher \(Level 3 or higher for Arts and Physical Education programs\)](#) or complete the Korean Language Program at Sookmyung Women's University before graduation.

Admission Process



1. Entrance Scholarships (1st Semester)

Categories	Scholarship coverage	TOPIK	Sookmyung Global Language	TOEFL(iBT)	IELTS
A	70% of Tuition	Level. 6	-	Above 110	Above 8.0
B	50% of Tuition	Level. 5	Completion of level. 6	100~109	7.0~7.5
C	40% of Tuition	Level. 4	Completion of level. 5	80~99	6.0~6.5
D	30% of Tuition	Level. 3	Completion of level. 4	71~79	5.5

- A. Requirements : Applicants whose parents are both foreigners and was admitted to the school through the international student admissions and was selected by the scholarship student selection process.
- B. Evaluation criteria : Language Score (100%)
- C. Notices
- ① Recipients for the Entrance Scholarship will be calculated by document screening. You may receive <Sookmyung Alumni Scholarship>, <Sookmyung Exchange Student Scholarship>, and <Entrance scholarship>. But, in the case that you are a duplicate recipient of <Sookmyung Alumni Scholarship> and the <Exchange Student Scholarship>, then you receive an entrance fee waiver only once.
 - ② The Scholarship result will be announced on the website(<http://e.sookmyung.ac.kr>) along with the final admission result.
 - ③ Entrance fee and tuition is based on the department's tuition of the semester.
 - ④ Accommodation fee and airfare, etc. could be additionally supported through evaluation.
 - ⑤ For **English track** applicants, should the student come **from a country that uses English as a native language or as an official(common) language and holds citizenship in that country** and is expected to achieve a degree there, the student will be given a mark similar to **TOEFL 100~109(B)**, only if the student does not submit a language score. However, if the mentioned country has more than 2 official(common) languages, including English, then the student needs to submit documents as proof that the education curriculum proceeded in English.
 - ⑥ If you have **a bachelor, MA, or Ph.D. degree in Korea**(or expected to graduate), or **majored in Korean Language at an overseas undergraduate or graduate school**(or expected to graduate), then the applicant will receive a mark same to **TOPIK level. 4(C)**, if no additional language scores are submitted.

2. Entrance Scholarships (1st Semester) - Sookmyung Alumni Scholarship

- A. Requirements : Sookmyung Graduate(Expected to)
- B. Scholarship specifics : Entrance fee waiver

3. Entrance Scholarships (1st Semester) - Sookmyung Exchange Student Scholarship

- A. Requirements : Exchange student at Sookmyung who has completed their study(Expected to)
- B. Scholarship specifics : Entrance fee wavier
- C. Required documents : In the case of an exchange student, you must submit a certificate of enrollment or a certificate of transcript(Certificate of Completion)

4. **Scholarship while in school (Regular semester : Within 4 semesters of MA/4 semesters of Ph.D.)**

A. It is based on the university's scholarship standards for international students.

B. Entrance Scholarship recipient will be automatically selected based on the previous semester's GPA.

C. Regulations on Scholarship(while in school) Standards

Previous Semester GPA	Scholarship
4.0~4.3	50% Tuition Waive
3.7-4.0 Below	30% Tuition Waive
3.5-3.7 Below	20% Tuition Waive

* Tuition 100% scholarship : Publication of a thesis in an international journal that reflects the Academy info (student as the first author, full-time faculty as the corresponding author), limited to within 6 months after publication of the thesis. If eligible, applicants must apply by e-mail to the International Student Service Team (studyabroad@sm.ac.kr) within the period to be screened for scholarship.

① Scholarship is only given to those who achieved above 6 credits(excluding P/F subjects)

② Provided until the regular semesters(Standard : 4 Semesters of MA, 4 semesters of Ph.D.)

③ Supplementary subjects do not count in your grades

④ It is based on the 4.3 grading scale, and based of the previous semester.

⑤ Only medical insurance subscribers are eligible

※ Other details are paid in accordance with the scholarship regulations of the school

※ In case of taking only supplementary subjects, then you are not eligible to receive the grade scholarship.

9 **Dormitory Information**

(1) Eligibility: for those finally accepted female Students whose parents are both have foreign nationalities

(2) Online apply period: It will be informed on Sookmyung website with the admission result

(3) Room & Rates (per semester)

The room rate vary according to the type of dormitory(single, double, triple room) ; during vacation dormitory registration and the payment takes place separately

(4) Contact : +82-2-6325-3100 / inhouse@sookmyung.ac.kr / <http://e.sookmyung.ac.kr> → Life on Campus → Housing

* Please note that if the number of applicants exceeds the available dormitory space, students will need to find outside accommodation by themselves

1. Complete application (<http://e.sookmyung.ac.kr>) → Admission → Graduate → Study in Korea

⇒ On-line application or Off-line application

- * Online application is mandatory for all candidates. However overseas applicants who cannot access online application can apply offline by submitting the application in writing.

2. Send all the required documents to

Ms. Saewoom CHAE

Administration Building #203 Office of International

Affairs Sookmyung Women's University

100, Cheongpa-ro 47-gil, Yongsan-gu, Seoul, Korea

(04310) Contact: +82-2-710-9817 /

admission@sookmyung.ac.kr

제출서류 목록 확인 Documents Self-Check list

1. 인터넷 접수 후 입학지원서 출력본 Application form printed after online submission	<input type="checkbox"/>	※아포스티유 필요 Apostille required 10. 석사 학위증 Degree of MA	<input type="checkbox"/>
2. 학업 및 연구계획서 19-20p [서식 2] Study and Research Plan	<input type="checkbox"/>	※아포스티유 필요 Apostille required 11. 석사 전학년 성적 증명서 Transcript(MA)	<input type="checkbox"/>
3.[박사] 이력서 21p [서식 2] [Ph.D. only] Resume (KOR or ENG)	<input type="checkbox"/>	12. 어학성적표 (한국어/영어) Language Proficiency Test Score (in Korean or English)	<input type="checkbox"/>
※아포스티유 필요 Apostille required 4. 학사졸업(예정)증명서 Certificate of graduation(BA)	<input type="checkbox"/>	13. 학력조회동의서 22p [서식3] Academic Record Check Agreement (박사의 경우 학사, 석사 모두)	<input type="checkbox"/>
※아포스티유 필요 Apostille required 5. 학사학위증 Degree of BA	<input type="checkbox"/>	14. 가족관계증명서 Family Relationship Certificate	<input type="checkbox"/>
※아포스티유 필요 Apostille required 6. 학사 전학년 성적증명서 Transcript(BA)	<input type="checkbox"/>	15. 지원자/ 부 / 모 영어 공증 신분증 사본 Notarized English Copies of ID or Passport - Applicant and Both Parents	<input type="checkbox"/>
7. CHSI 학신망 학위인증보고서(Degree) 영문본 CHSI 학신망 학력인증보고서(Qualification) 영문본 1) Online Verification Report of Higher Education Degree Certificate 2) Online Verification Report of Higher Education Qualification Certificate* Institutions in China Only	<input type="checkbox"/>	16. [박사] 석사논문 초록 Abstract (Kor or Eng) [박사] 이력서 증빙서류 제출	<input type="checkbox"/>
8. 학신망 성적인증보고서(Transcript) Credential Reports * Institutions in China Only	<input type="checkbox"/>	17. 지도교수 성명 (*자연과학계와 공학계 해당) Professor in charge: Natural Science & Engineering	<input type="checkbox"/>
※아포스티유 필요 Apostille required 9. 석사 졸업(예정)증명서 Certificate of graduation(MA)		18. 예체능계 포트폴리오 또는 실기USB : 학과마다 상이 (pg. 10-13 참조) Arts and Physical Education Applicants Portfolio or Practical Skills USB (varies by department) (Refer to pages 10-13 for details)	<input type="checkbox"/>
		19. 외국인등록증 *선택사항 Alien Registration Card (Optional)	<input type="checkbox"/>
서류접수일 Documents submission Date	YYYYMMDD		

우리대학은 수집한 개인정보(성명, 주민등록번호, 전화번호, 이메일 주소 등)를 개인정보보호법에 따라 입학전형 목적 이외의 용도로 사용하지 않습니다.

Our university does not use personal information collected (name, resident registration number, phone number, email address, etc.) for purposes other than admission purposes in accordance with the Personal Information Protection Act.

단, 합격하여 최종 등록한 자의 개인정보는 입학 후 학력조회 및 자격조회, 우리대학의 학적부 생성, 학생증 발급 및 재학 기간 중의 교육과정 등을 위한 자료로 활용합니다.

However, personal information of those who have passed and registered is used as data for the examination and qualification of their academic records after admission, the creation of the academic records of our university, the issuance of student certificates and curriculum during your study period.

본인은 상기 내용에 대한 개인정보 활용에 동의합니다. ☐

I agree to the use of personal information about the above information.

Application Form: Sookmyung Women's University Graduate School

20____학년도 정원외 부모모두 외국인인 외국인 입학전형			수험번호 (Application No.)		
성명(Name)	Korean				Photo (3*4)
	English (Name on Passport)	(Surname)		(Given Name)	
지원학과(Department)	(Please fill out exact name on the guideline)				
지원전공(Major)	(Please fill out exact name on the guideline)				
과정(MA/Ph.D./Combined)					
입학구분(Freshwoman/Transfer)					
생년월일(Date of Birth)	(Day)	(Month)	(Year)		
국적(Nationality)	지원자(Applicant)	아버지(Father)	어머니(Mother)		
TOPIK 공인어학능력점수 (Official Language Test Results)	Level () 유효기간(Valid until) 년 월 일	English 공인어학능력점수 : English (Official Language Test Results)		Test name: Level() Valid until: YYYYMMDD ..	
외국인등록번호 (Alien Registration No.)	(Card Holders Only)	E-Mail			
휴대폰번호(Cellphone No.)		Skype I.D. (해외거주자의 경우 필수) (Mandatory for oversea applicants)			
국적(Nationality)	지원자(Applicant)	아버지(Father)		어머니(Mother)	
주소(Address)					
보호자 연락처 (Emergency Contact information)	Email:		Cellphone number: (Korea if you have) :		
학력	학사(Bachelor's)	Name of University (Official English Name)			
		Major		GPA	/100
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)
	석사(Master's)	Name of University (Official English Name)			
		Major		GPA	/100
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)
	박사(Ph.D.)	Name of University (Official English Name)			
		Major		GPA	/100
		Date of Admission	(Day/Month/Year)	Date of Graduation	(Day/Month/Year)

I certify that the information given in this application is complete and accurate.

본인은 상기 기재내용이 사실과 다르지 않음을 서약합니다.

... (Date/작성일)

Applicant(지원자)_ (Signature)



숙명여자대학교 일반대학원
학업 및 연구 계획서

◆ 석사학위과정 ◆

수험번호	※기재하지 않습니다.	성명	
학과		전공	
1. 자기소개			
2. 진학동기			
3. 연구 관심분야			

위와 같이 학업 및 연구계획서를 제출합니다.

20 년 월 일

지원자 (인)

숙명여자대학교 일반대학원

학업 및 연구 계획서

◆ 석.박사통합과정, 박사학위과정 ◆

수험번호	※기재하지 않습니다.	성명	
학과		전공	
1. 자기소개			
2. 진학동기			
3. 연구논문제목			
4. 연구의 목적 및 필요성			
5. 연구방법			
6. 연구일정			

위와 같이 학업 및 연구계획서를 제출합니다.

년 월 일

지원자 (인)

숙명여자대학교 총 장 귀하

숙명여자대학교 일반대학원
박사과정 지원자 이력서

수험번호		성 명	
학 과		세부전공	

1. 학력사항

구분	기간	학교	학과	학위명
학사	~			
석사	~			

2. 경력사항

기간	근무기관	담당업무	직위	증빙여부 (V)
~				
~				
~				
~				

3. 연구실적

연구자명	발표논문(연구)제목	발표(게재)지	발표(게재)년월일	증빙여부 (V)

위 내용은 사실과 같음을 확인합니다.
년 월 일
지원자 (인)

숙명여자대학교 총 장 귀하

학력조회동의서

Academic Record Check Agreement

이 양식에 서명함에 따라 본인이 이수한 학력/학위과정에 대하여 진위를 조회할 수 있도록
숙명여자대학교에 권한을 부여하며 학력조회에 동의합니다.

By signing this form, I am giving my agreement and hereby authorize Sookmyung Women's University to verify my degree/enrollment records.

Applicant Information 지원자 정보	
School Name 학교명	
Name of Applicant 지원자성명	(Family Name, 성) (Given Name, 이름)
Academic Background 학력 / 취득학위	<input type="checkbox"/> 고등학교 졸업 High School Graduate <input type="checkbox"/> 학사 Bachelor <input type="checkbox"/> 석사 Master
Major Course of Study 학과/전공	
Student ID Number 학번	
Date of birth 생년월일	년 (YYYY) / 월 (MM) / 일 (DD)
Date of admission (transfer from another school) 입학일자	년 (YYYY) / 월 (MM) / 일 (DD)
Date of graduation (transfer to another school) 졸업일자	년 (YYYY) / 월 (MM) / 일 (DD)
Signature of Subject, Date 지원자 서명 및 작성일자	
_____ 지원자 서명 (Signature of Subject) Date 작성일자 _____ 년 (YYYY) / 월 (MM) / 일 (DD)	
Office in Charge of You Graduated Information (Applicant who graduated School in Korea, do not need to fill in.)	Name of office : Phone : FAX : 학력조회 담당부서명 및 연락처, 이메일 (국내대학 졸업자의 경우 기재하지 않음)

귀하가 제공한 개인정보는 학력조회 의뢰 용도로만 사용되며 엄중히 관리됩니다.

The information you provide will be kept in strict confidence and will be used only for the purpose of degree(enrollment) verification. Thank you for your assistance.



