등록금 고지서 확인방법
HOW TO CHECK YOUR TUITION INVOICE

숙명여자대학교
SOOKMYUNG WOMEN'S UNIVERSITY

Step 1.

- 합격자 조회 홈페이지에서 생년월일(6자리)과 수험번호를 입력합니다.
- Put your date of Birth(YYMMDD) and Examinee's Number on

합격증 및 등록금고지서 출력이 안될 경우 아래 파일을 설치하여 주시기 바랍니다.
If you cannot print out letter of acceptance or tuition invoice, please install the file below:

◆(출력 프로그램 수동설치 바로가기) Installation (Click!)

Step 2.

- "등록금고지서 출력 " 을 선택합니다.

- Please click [Tuition Invoice] button in English in blue circle

- "합격자 유의사항 바로가기 " 를 선택하여 안내 내용을 숙지합니다. Please read carefully [Notice for Accepted students]

Step. 3

Tuition Details

Required Payments

Category	Details	Scholarship Name	Amount
Required Payments	Admission Fee		913,000
	Tuition Fee		5,422,000
	Scholarship		6,335,000-

Required Amount: 0

Optional Payments

Check	Category	Details	Amount	Remarks
☑	Optional Payments	Medical Service	3,000	
☑	Optional Payments	Student Association	20,000	

※ If you do not wish to make a payment for optional fees, please uncheck the box.

Optional Amount: 23,000
Total Amount: 23,000

[선택납부] 여부를 확인합니다.
If you don't want to make a payment for optional fees, please uncheck the box.

아래 "OK"를 눌러 최종 금액을 확인합니다.
Please click [OK] button and check your total amount of tuition and fees

CLICK! HERE

OK Cancel

avascript:void(0)

Step. 3-1 기타납입금/ Optional Payments

기타납입금 Optional Payments	안내	Notice
의료공제회비 Medical Service	의료공제회비를 납부하면 2020학년도 1학기 동안 교내 보건의료센터를 이용할 수 있습니다. (http://health.sookmyung.ac.kr/)	If you pay Medical Service fee, you can use a Medical Care Center at SMU for 2020 Spring semester.(http://health.sookmyung.ac.kr/)
학생회비 Student Association	학생회비를 납부하면 학생회에서 해당 학기에 주최하는 모든 활동에 무료 또는 최소 비용으로 참가할 수 있습니다.	If you pay Student Association fee, you can join any events or programs which organized by the Student Association during the semester.

Step. 4

- 반드시 등록금 납부기간에 등록금을 납부합니다.
- The payment must be made by the deadline.

- 등록금을 미납부시 합격은 자동 취소 됩니다.
- Your acceptance will be cancelled automatically if you do not complete the payment during the period.

- 한국은행 계좌가 있을 경우 반드시 본인 가상계좌 납부합니다. The virtual bank account payment can be made only if you are in Korea

Step. 4-1

- 한국은행 계좌가 없을 경우 가상계좌를 사용할 수 없으며 해외송금합니다.(해외송금 계좌 아래 내용 확인)
  Students who transfer from overseas, cannot use the virtual bank account on your invoice. Please transfer the bank account as below:

  - Name of Bank : Shinhan Bank
  - (Sookmyung Women's University Branch)
  - Account No: 140-007-271166
  - Swift Code: SHBKKRSE
  - Name of Beneficiary: Sookmyung Women's University
  - Bank Address: 115 Chungpa-dong 3 Ka, Yongsan-ku, Seoul, Korea

Step. 4-2

- 해외송금시 자국은행 및 한국은행에서 수수료가 발생하므로 수수료를 포함한 금액을 송금합니다.(해외송금수수료 약 $100, 잔액은 입학 후 환불됩니다.)

- 입금 후 입금 영수증을 국제팀으로 보냅니다.

Please note that when you transfer the total fee from abroad(out of Korea), *you need to submit the overseas transfer fee of both countries' bank (your home country, and Korean bank) yourself.*

■ Students must pay around 100 USD additionally on top of the total fee stated on the invoice for transaction fee.(ex. Your total fee on invoice : 1,000 USD + Oversea transfer fee 100 USD = You would be requesting the bank total 1,100 USD transfer) If the bank recommends higher transaction fee, refer to the suggestion.

■ If the balance may occur at any chance, it will be refunded to students directly around end of first Academic month.(March or September)

Please send your receipt by email(admission@sm.ac.kr) and let us know your transfer date and name.