

2026 Fall Semester Exchange Program

PRE-ARRIVAL INFORMATION



SOOKMYUNG WOMEN'S UNIVERSITY

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WELCOME MESSAGE

Dear Students,

Warmest Greetings from Sookmyung Women's University!

We are delighted to extend our heartfelt congratulations on your applying to Sookmyung Women's University as exchange program students. The entire team at the Office of International Affairs is eagerly looking forward to welcoming you to our university in Fall 2026.

We sincerely hope that your time at SMU as exchange students will be both enjoyable and rewarding. In order to assist you in preparing for your overseas journey before departing from your home country, we would like to provide you with some important program information.

Once again, we cannot wait to meet you and embark on this incredible educational journey together!

**Office of International Affairs
Sookmyung Women's University**

Contact Information

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Important Dates

* Date and time subject to change.

[Course Registration]—Korea local time

<i>Process</i>	<i>Date</i>
Course registration	Aug. 6 (Thu) 09:00 ~ Aug. 10 (Mon) 17:00 (Not based on first come first served system, You MUST check the result on date below)
Course Registration Result Check	Aug. 13 (Thu) 16:00 ~
Course Change	Aug. 19 (Wed) 09:00~17:00 Aug. 20 (Thu) 09:00~17:00
Course Change after semester started	Sep. 1 (Tue) 08:00 ~ Sep. 7 (Mon) 17:00
Course change : Only those whose courses have been closed or cancelled	Sep. 8 (Tue) 10:00~17:00
Course withdrawal	Sep. 22 (Tue) 10:00 ~ Sep. 28 (Mon) 24:00

* During the opening time and closing time, you may have trouble accessing the system, so kindly make sure to access at least an hour earlier.

[On-Campus Dormitory Registration]

<i>Process</i>	<i>Date</i>
Housing Registration	Jul. 7 (Tue) ~ 10 (Fri) 9:00~23:00
Housing Result Announcement (Successful Candidate)	Jul. 15 (Wed) 9:00 ~ 23:00
Housing Check In (Please prioritize Int'l housing Notice)	Aug. 25 (Tue) ~ 28 (Fri) 10:00~20:00 - Check-in period is subject to change depending on the assigned building. - Students have to sign in agreement form when they check-in - Students have to submit Chest X-ray(Tuberculosis) result report, measles MMR vaccine.
Payment date	Sep. 1 (Tue) ~ 4 (Fri)
Housing Check-out For Fall semester	Dec. 24 (Thu), 2026

*Detailed information can be found out from the Accommodation Guide

http://dorm.sookmyung.ac.kr/gboard/bbs/board.php?bo_table=international&wr_id=257 // inhouse@sm.ac.kr

[Others]

<i>Process</i>	<i>Date</i>
Orientation	Aug. 28 (Fri) 14:00 ~ 16:00
Class Starts	Sep. 1 (Tue)
Exam	Mid Term: Oct. 20 ~ 26 / Final: Dec. 8 ~ 21
Winter Break starts	Dec. 22 (Tue) ~
Farewell Party	TBA
Transcript Sent to your Home Univ. (To your home univ. coordinator via email)	Around end of Jan., 2027

Orientation

Please be sure to attend the orientation session since we are going to give you the information about student life at Sookmyung and course registration.

○ **Date and Time:** Aug. 28 (Fri) 14:00 ~ 16:00

○ Venue: Centennial Hall #201, Samsung Convention Center

* In any case the venue and time is changed, we will notice further

○ Program:

- Academic Information Session for Exchange Students
- Welcoming Session
- Campus Tour

* Further notice will be made via email.



Obtaining VISA

Incoming Exchange Students are required to obtain [D-2-6 Exchange student visa](#) from the Korean Embassy or Consulate in your home country before their departure.

The Certificate of Admission & Letter of Acceptance, required in order to apply for the visa, have sent to you by SMU. These are the documents stating that you'll be participating as an exchange student at Sookmyung and will be attending classes at SMU.

Basic required documents: Additional documents may be required depending on countries. Check with the embassy/Korean consulate website of your home country

- Passport (with at least 8 months of validity)/ Passport-sized color photos
- Visa application form (found online)
- Visa application fee (varies by home country)
- Certificate of Admission & Letter of Acceptance (from SMU)
- Business Registration Certificate of SMU



Flight Information Request

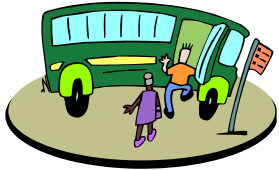
1. Please type your flight information (Date, Arrival Time, Flight No#)

<http://e.sookmyung.ac.kr> > Click Application for Global Exchange Program > Log In > Flight Information > Type > Save > Submit

Your arrival information should be submitted by **Jul 10th(Fri)**

If you have changed your flight schedule after submission or you get your flight schedule after submission online, you should let us know the final flight information by email ASAP.
inbound.exchange@sm.ac.kr

Step 2. Decide which pick-up option you'd like to apply for

	Option 1	Option 2	Option 3
	SMU Student's Pick Up Service	Air-help Service	Public Transportation By yourself
Option			
Recommended For	If this is your first time to Korea and coming by yourself	Those who arrive with their friends (around 2~3 persons)	If you have been to Korea before and do not have much luggage
Approx. Fee	50,000 won	Approx. 100,000 won	20,000~ won
Available Hours	10:00-20:00	24 hours	
Description	SMU Buddy students will guide you from the airport to the International House by public transportation The buddy will be assigned for international students. Buddy will contact to you via e-mail to confirm the flight schedule arriving in Seoul and the meeting point around one week earlier to the orientation	You need to make reservation yourself in advance. You may google "incheon airport taxi" for reservations The fee generally costs 80,000 won per service. If two person takes one van, it will cost around 40,000 won for each person. The fee differs depending on the company.	You will need to take limousine bus and taxi. Please refer to Appendix for detailed information

Korean Language Center

- * Detailed information may be found out at the website: <http://lingua.sookmyung.ac.kr/>
- * Application form can be downloaded from this website.
- * Email: linguaexpress@sookmyung.ac.kr

Academic Calendar 2026

○ Course Schedule - 2026 Regular & Short-Term Courses

term	procedure	Lecture period	Document deadline		Placement test
			1st (D4 visa)	2nd (Other visas, Re-registration)	
spring	Regular	March 3 (Tue) ~ May 13 (Wed) (Mar. 3 ~ May 13)	December 26, 2025 (Friday) - January 2, 2026 (December 26 - January 2)	January 23 (Fri) ~ January 30 (Fri) (Jan. 23 ~ Jan. 30)	February 13 (Fri) (Feb. 13)
	short term	March 3 (Tue) ~ March 23 (Mon)			
summer	Regular	June 1 (Mon) ~ August 10 (Mon) (Jun. 1 ~ Aug. 10)	March 27 (Fri) - April 3 (Fri) (Mar. 27 - Apr. 3)	April 24 (Fri) ~ May 1 (Fri) (Apr. 24 ~ May 1)	05.20 (Wed) (May.20)
	short term	June 1 (Mon) ~ June 22 (Mon) (Jun. 1 ~ Jun. 22)			
autumn	Regular	September 1 (Tue) - November 13 (Fri) (Sep. 1 - Nov. 13)	June 12 (Fri) ~ June 22 (Mon) (Jun. 12 ~ Jun. 22)	July 17 (Fri) ~ July 24 (Fri)	August 14 (Friday)
	short term	September 1 (Tue) ~ September 21 (Mon) (Sep. 1 ~ Sep. 21)			
winter	Regular	December 1 (Tue) ~ February 12 (Fri), 2027 (Dec. 1 ~ Feb. 12, 2027)	September 11 (Fri) - September 18 (Fri)	October 23 (Fri) ~ October 30 (Fri) (Oct. 23 ~ Oct. 30)	November 18 (Wed)
	short term	December 1 (Tue) ~ December 21 (Mon) (Dec. 1 ~ Dec. 21)			

* Exchanges students may get the 20% discount on the tuition fee of Korean Language Program.

* For the Korean Language Scholarship receivers (Sheffield, UCLan, SOAS, York St. John, Tuebingen students) need to submit the Korean Language program applications to the Lingua office (linguaexpress@sookmyung.ac.kr).

Checklist at a Glance!

★ Things you need to check by yourself before departure

- ☐ Passport Validity
- ☐ Obtain Visa (D-2-6) from Korean consulates in your home country
- ☐ Obtain Health Insurance Coverage that covers abroad before NHIS activated
- ☐ Purchase airplane ticket to Korea
- ☐ Type flight Information into SMU On-line Application portal system
- ☐ Pre-departure medical and dental check-ups
- ☐ Credit Cards and some cash in Korean Won for the whole staying period

★ Personal preparation checklist for International House

- ☐ Converter with adapter (220V)
- ☐ Bedding (Pillow, Blanket, Bed sheet)
You may purchase it around the market near Int'l H, but it will cost around USD \$65 to 200. We highly suggest you to bring your own bedding
- ☐ Toiletries (Cleansing Foam, Tissues, Soap, toothpaste, toothbrush, towel)
- ☐ Flip flops or sandals that can be used in bathroom after showering
- ☐ Cup, bowl, spoon, chopsticks and water bottle
- ☐ Shampoo, Conditioner and deodorant
- ☐ A few hangers
- ☐ Umbrella
- ☐ Etc.



Meal Plan

- **International House *DOES NOT* provide any meal service.**
- The main staple food for Koreans is rice. It is usually accompanied by a variety of side dishes or soups, which are placed at the table for everyone to share. Spoons and chopsticks are used for eating.
- You might want to bring some snacks for the first few days upon your arrival.
There is a convenience store around Int'l Housing, and many around the university.
- Meals usually cost as little as the equivalent of USD 7~8 USD.

Budget Plan

■ Currency

The unit of Korean currency is “Won.” As coins, the won is minted in 10, 50, 100, and 500 won, while bills are issued in 1000, 5000, 10,000, and 50,000 won. Banks also issue checks in 100,000 increments. As with most currencies around the world, the exchange rate fluctuates, but usually it is 1USD=1,400 won at the moment.

■ Public Transportation fee: Usually KRW 1,400 (Approx. 1 USD) for using once

- If you purchase T-money card around the CVS, it will be 1,400~ per bus and subway.
- You need to pay for your own transportation fee during the program, if we are moving around *in Seoul*.



Public Transportation in Seoul

Public Transportation

The Seoul public transportation system is fast, cheap, and efficient. During your stay in Seoul, you'll be using either subway or bus frequently to move around!

T-money

T-money is a pre-paid public transportation smart card used on buses, subways, and in taxis. The card itself costs about 3,000 won (non-refundable) and can be purchased at subway ticket counters or convenience stores. T-money cards provide discounted transfers and a small fare discount (about 100 won per ride). When your card runs out of credit, you can simply top it up at automated kiosks or ticket counters in the subway, or at convenience stores and make the payment. When using your T-money card on buses or subways, remember to swipe once when you board and one more time when you get off.

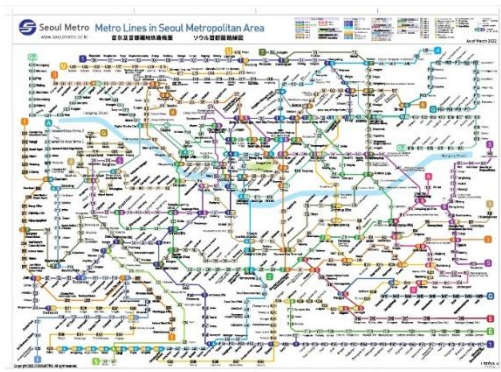


Subway and Bus

Please have a glimpse how you'll be using the public transportation upon your arrival! You'll most likely be taking the subway to move around in Seoul. Per use, fee will be around 1,550 won and may go up 200~300 Won.

◆ Nearest Stations: *Blue Line#4. Sookmyung Women's University*

Seoul Subway Map: <http://www.visitkorea.or.kr> > Select your language > Plan your trip > Getting around Korea > Subway



Survival Korean

General		
English	Korean(Speaking)	Korean(Writing)
Thank you.	Gamsa hamnida	감사합니다
Hello	Annyung haseyo	안녕하세요?
No thanks	Gwenchan seumnida	괜찮습니다
Sorry	Mian hamnida	미안합니다
Yes	Ne	네
No	Ahniyo	아니요
Where is the bathroom?	Hwa jang sil ee uhdi yeh yo	화장실이 어디예요?

In a Taxi		
English	Korean(Speaking)	Korean(Writing)
Please take me to Sookmyung Women's University.	Sookmyung yuhja dae hak kyo eh ga juseyo	숙명여자대학교에 가 주세요
Please stop here	Yuhgisuh sehwoh juseyo. <i>*Or just say "stop."</i>	여기서 세워주세요
At a restaurant		
I will take this	Eegullo juseyo	이걸로 주세요
Please make it less spicy	Tull mepgeh heh juseyo	덜 맵게 해주세요
In An Emergency		
Please call an ambulance	Embyoollunsuh reul bool luh ju se yo	앰불런스를 불러주세요.
Where is the nearest hospital?	Kakgaoon byungwun ee uhdi issuhyo?	가까운 병원이 어디 있어요?
Where is the nearest police station?	Kakgaoon gyungchalsuh neun uhdi issuhyo?)	가까운 경찰서는 어디 있어요
Where is the nearest pharmacy?	Kakgaoon yahkgookuhn uhdi issuhyo?)	가까운 약국은 어디 있어요?

Useful Apps to Download!

Below you'll find some of useful apps introduced by the Korea Tourism Organization. Please refer to it and download it before your departure and explore Korea in advance if needed!

Visit Korea		The VisitKorea app provides information on beautiful tourist attractions, delicious food, comfortable accommodations, pleasant shopping centers and exciting festivals in Korea to help tourists have the most satisfying trip ever.
Odii		Odii, which is used by more than 1 million people at home and abroad, is a free audio guide application that tells the history and culture of Korea's representative tourist attractions created by the Korea Tourism Organization.
Visit Korea		The VisitKorea app provides information on beautiful tourist attractions, delicious food, comfortable accommodations, pleasant shopping centers and exciting festivals in Korea to help tourists have the most satisfying trip ever.

Campus Map



The 1st Campus	The 2nd Foundation Campus	Auxiliary Buildings
01 Queen Sunheon Building 02 Suryeon Faculty Building 03 Haengpa Faculty Building 04 Veritas Building 05 Myungshin Building 06 Wisdom Gate[West Gate] 07 Saehim Hall 08 Administration Building 09 Peace Gate [1st Campus Main Gate] 10 Student Union Building 11 Sookmyung Business Incubation Center 12 Sookmyung Residence Hall 13 Arena Theater	14 Renaissance Plaza, Sookmyung Women's University Museum 15 College of Music 16 Center for Continuing Education 17 College of Pharmacy 18 College of Fine Arts 19 Centennial Hall 20 Freedom Gate [2nd Foundation Campus Main Gate] 21 The Korean Food Institute 22 Main Library 23 College of Science 24 Multicomplex Hall 25 Prime Complex 26 Snowflake Square Hall(underdetermined) 27 Snowflake Square	28 Baengno International House 29 Maehwa International House 30 Sookmyung Professional Center 31 Saebit Hall 32 Guguk Hall 33 CROSS Campus Cheongpa 34 International House 5 35 International House 6 36 International House 7

Library

- * During your visit students will only have access, and cannot borrow books
- * Male students cannot access the library after 10 p.m.



Main Library	1st-5th Floors	Weekdays: 09:00-21:00 Saturdays: 09:00-15:00 Sundays and National Holidays: Closed
Reading Rooms	S1, S2, S3, S4	Everyday 06:00~24:00

Dining on Campus

1) Student Cafeteria

Location: B1 floor in Myung Shin building (B002 Myungshin)

Average cost per meal: **KRW 7,000**

There are 3 kinds of menu; Korean food, Western food, One dish meal, You can buy some light meals like Ra-myun (hot noodle soup), Kimbab (rice roll), Sandwich, Ice Cream and so on.

2) Faculty Cafeteria

Location: B1 floor in Sunheon Building (B016 Soonheon)

Cost per meal: **KRW 6,700**

Facilities

1) Health Care Center

It provides various medical services for students and faculty to have healthy school life including health counselling, illness treatments, and health education.

Sunheon building #B009/ 02-710-9145

2) Myung Shin Lounge

It provides students to rest, print, copy, charge phones, study, etc.

3) Copy/ Print

- Sun Heon 2nd Floor.
- Myung Shin Lounge
- POD Center, Student Union Building 1st Floor

4) Gym

- Prime Building 1F, beyond the global Lounge
- During Regular Semester: Weekdays: 08:00-20:00 / Saturday: 09:00-16:00
- During Winter/Summer Break: Weekdays 09:00-16:00 / Saturday: 10:00-15:00
- Price: 1 months: 20,000 KRW / 6 months: 90,000 KRW
- Inquiry: 02-710-9647

* Please understand that depending on the COVID19 quarantine policies, days and time are subject to change.

URINK Buddy Leadership Group



activities.

Sookmyung Buddy Leadership Group URINK, supported by Office of International Affairs at SMU, consists of Sookmyung Women's University students who volunteer to help foreign students in the campus. Foreign students are arranged to their one-on-one student buddies who take care about general matters in Korea and help them to get accustomed with their new lives around the university. Moreover, student buddy program intended to support cultural interchange among students and building up lasting decent friendship as well. Matched students will definitely strike in good relations and friendship in various events and

We are looking forward to seeing you in person!
Please e-mail us should you have any other questions!
inbound.exchange@sookmyung.ac.kr

