

Sookmyung Women's University

School Regulations for Detailed Enforcement

Chapter 1. General Provisions

Article 1 (Objectives)

Purpose of this detailed enforcement regulation lies in ruling out the details pertaining to school operations of Sookmyung University.

Article 2 (Application)

This detailed enforcement regulation shall be applicable for all matters relating to school operations other than those mentioned otherwise.

Chapter 2. Admissions, registration and graduation

Article 3 (Acceptance of registration papers)

- ① Those applying for admissions shall submit the application form within the prescribed period of time.
- ② Those applying for transfers (including transfer by undergraduate Diploma holders) should submit the transfer application form to the admissions department within the prescribed period.
- ③ Students applying for re-admissions shall submit the re-admissions application form to the corresponding school register division 6-weeks prior to school opening.

Article 4 (Interim and post degree transfers)

- ① Transfers shall be restricted to Sophomore and Junior years.
- ② Interim and post degree transfer students shall be selected following admissions tests.

Article 4-2 (Re-admission)

- ① Re-admissions for students removed from the school register or who completed the corresponding course shall be approved following tests from the division! department within vacancy. However students removed from the register following academic warning shall not be admitted for re-entry only following one year from the date of removal from the register.
- ② Academic warning received prior to re-entry shall lose its effect.

Article 5 (Inquiry on academic background)

Those determined as transfer students (including transfer by undergraduate Diploma holders) shall undergo the process of inquiry on academic background from one's former universities.

Article 6 (Acknowledgement of credit for interim or undergraduate Diploma holder transfers)

- ① The credit of the interim transfer student in the previous college shall be acknowledged per term for the same or similar subjects of the majors and liberal arts within the limit of 35 credits for 3 terms, 52 credits for 4 terms, and 70 credits for 5 terms, which cannot exceed the 1/2 of minimum graduate credits for each major. However upon finding remaining credits which failed to get acknowledged as major or liberal arts courses credits, they shall be acknowledged as free electives within the above basic credits and incorporated into the credits for graduation.
- ② The credit of transfer student with bachelor degree shall be acknowledged to have acquired 70 credits of the freshman and sophomore course in the department for the transfer admission of the student with bachelor degree.
- ③ The transfer student with bachelor degree must acquire the graduate credit including 60 credits of the first major curriculum course. However, it shall be acknowledged if acquiring the graduate credit of the basic major credits of the first major including the basic major credit of the minor or dual major.

Article 7 (Registration procedure)

- ① Every term the President shall decide on the tuition fees following registration and deadline for its payment and shall notify to the student 15 days prior to the term start.
- ② Students who registered for more than 9 terms shall pay tuition fees as per the following categories according to the credits registered to.
 1. 1/6 of the term's tuition fee for 1-3 credits
 2. 1/3 of the term's tuition fee for 4-6 credits
 3. 1/2 of the term's tuition fee for 7-9 credits
 4. 2/3 of the term's tuition fee for 10-12 credits
 5. 100% of the term's tuition fee for 13 credits or more
- ③ Handicapped students acknowledged by the President shall be allowed to register credit and pay tuition fees corresponding to credits applied for. Detailed matters shall be separately determined

Article 8 (Graduation)

The graduate qualification for general graduation, early graduation, and multi-major graduation is as follow. The student with the qualification of each graduation should submit the Application for Graduation to the Academic Affairs Support Team after obtaining the approval of the Dean of Division, Head of Department, Major Supervisor, and Dean of College in the graduation estimated term. However when the student who submitted application for continued studying according to article 34 gives up on continued studying during the term (including leave of absence), application for graduation in the given form shall be submitted to the student affairs support team no later than end of June or December.

- ① Qualifications for general graduation
 1. The student who has registered no less than 8 terms, acquired total 140 credits (162 for the College of Pharmacy) or above, and accomplished and passed the Article 40 of School Regulation
 2. The student who has got the average GPA of 1.70 or above throughout the school years, whose acquired credit is conforming to the first major criteria defined in the <Table 1> Table of Graduation Credit Assignment and <Table 2> Table of the Required Liberal Arts and Elective Liberal Arts Curriculum

- ② Qualifications for early graduation
 1. The student who has attended no less than 6 terms (7 terms for the student completed the bachelor/master degree integrated course), excluding the students of general transfer and bachelor degree transfer), acquired total 140 credits (162 for the College of Pharmacy), and accomplished and passed the Article 40 of School Regulation.
 2. The student who has got the average GPA of 3.70 or above in each term and in entire terms, or the student who has completed the undergraduate degree/master degree integrated course and got the total average GPA of 3.50 or above, whose acquired credit is conforming to the first major criteria defined in the <Table 1> Table of Graduation Credit Assignment and <Table 2> Table of the Required Liberal Arts and Elective Liberal Arts Curriculum
- ③ Qualifications for dual major graduation
Students who completed 2nd or 3rd majors as dual majors and meets the criteria from sections 1 or 2. However upon failure to fulfill the graduation requirements for the 1st major he/ she shall be ineligible for graduation although he/ she may satisfy criteria for dual majors.
- ④ (Deleted)

Article 9 (Honors student)

- ① Graduation honors student: February graduates who have enrolled at Sookmyung University for more than 8 terms (inclusive early graduates), who showed diligent manners in their school lives and demonstrated excellent academic records shall be honored and registered in the school records.
- ② The student whose total average GPA is 3.70 or above at the graduation shall be listed as the graduation honor student in the School Register.
- ③ Term honor student: The student who has completed 15 credits (12 credits for the senior year) or above for each term whose score is excellent in each College or Division/Department/Major shall be honored as the “Best Honor Student (President’s Award)” and “Honor Student (Dean’s Award)” for each term and listed in the School Register.

Chapter 3 Completion of the major curriculum

Article 10 (Completion of the first major, dual major, etc.)

- ① The student must complete the first major curriculum course operated by the Division, Department, and Major, who can select and complete the dual major, minor, or integrated major in the designated period of each term besides the first major.
- ② (Deleted)
- ③ (Deleted)

Article 11 (Operation of detailed major)

- ① The detailed major established in the Division can be elected only by the student who wishes to complete it, which can be changed in the school years.
- ② The detailed major set in the Clause 1 shall be listed in the School Register and Diploma.
- ③ The conditions to complete detailed major shall be established and notified separately by the President.

Chapter 4. Courses of education

Article 12 (Allocation of credits required for graduation)

- ① Allocation of credits required for graduation are as per <Table 1>.
- ② The credit criteria required for graduation shall follow the credit criteria of the admission year. However, it shall follow the regulation defined separately, if any.

Article 13 (Completion of courses)

- ① Educational course may be completed without due consideration for classes as per guidance by the head professors. However mandatory liberal arts and teaching courses shall be completed as per their year levels.
- ② The student must acquire the basic credit that has been defined for each curriculum category of mandatory liberal arts, key elective liberal arts, mandatory major, and elective major in the assignment table of graduation credit.
- ③ (Deleted)
- ④ Courses for special programs as per article 30 section 6 of the school regulations shall be determined separately by the President.

Article 14 (Curriculum studying number)

Curriculum studying number shall be separately determined by the President.

Article 15 (Acquiring credit from liberal arts courses)

- ① The liberal arts curriculum is divided into mandatory liberal arts, key elective liberal arts, and general elective liberal arts, which should be completed as per the <Table 2>. However blind and deaf handicapped students falling under article 7 section 3 can substitute the subjects of mandatory liberal arts and key elective liberal arts with other liberal art subjects for completion.
- ② Credits for completion from the liberal arts physical education (subjects organized by the Physical Education Committee) courses shall not exceed 6 credits.
- ③ Credits completed from every teaching shall be acknowledged as credits from general liberal arts elective categories but when completed by a student selected as potential candidates for teaching course completion they may be acknowledged in repetition as credits for teaching courses.
- ④ Total credit for completion in the liberal arts shall be no more than 68 credits. However, it is exempted for the subjects of teaching profession.

Article 16 (Establishment and setting up of a curriculum)

- ① The establishment and opening of liberal arts curriculum shall be recommended by the Dean of Liberal Arts Education Institute after the deliberation of Liberal Arts Education Committee, which is determined by the President.
- ② The establishment and opening of major curriculum shall be recommended by the Dean of Academic Affairs Office, through the faculty discussion of corresponding Division, Department, and Major and the deliberation of the Academic Affairs & Education Curriculum Committee, which is determined by the President.

- ③ Establishment of respective integrated major courses shall be nominated by the Dean of Academic Affairs and determined by the President following deliberation by the School Affairs and Educational Course Committee. Establishment and start up of major subjects shall be determined as per section 2 by the head of the integrated major following agreement from the integrated major operations committee made up of key concerned professors.

Article 17 (Application of a curriculum)

Students shall be applicable under the educational curriculum during his! her enrollment.

Article 18 (Exception in application of the educational curriculum)

- ① When the students admitted or transferred prior to revision of the educational curriculum are short of credit from the liberal arts, mandatory major and fundamental undergraduate category courses due to changes in the educational curriculum, he! she shall complete additional courses within the same category.
- ② When the students admitted or transferred prior to revision of the educational curriculum completes new courses from the revised curriculum it shall be acknowledged as credit completed from the corresponding field in the revised curriculum (Liberal arts, major and teaching etc.)

Chapter 5. Classes

Article 19 (Timetable)

The dean of academic affairs shall confirm make public announcement of the courses timetable for the following term I-month prior to term start.

Article 20 (Class hours)

Classes shall run for a period of 50 minutes and the class start and end times shall be as follows.

- | | |
|----------------------------|-----------------------------|
| 1. Class Hour; 08:00-08:50 | 9. Class Hour; 16:00-16:50 |
| 2. Class Hour; 09:00-09:50 | 10. Class Hour; 17:00-17:50 |
| 3. Class Hour; 10:00-10:50 | 11. Class Hour; 18:00-18:50 |
| 4. Class Hour; 11:00-11:50 | 12. Class Hour; 18:55-19:45 |
| 5. Class Hour; 12:00-12:50 | 13. Class Hour; 19:50-20:40 |
| 6. Class Hour; 13:00-13:50 | 14. Class Hour; 20:45-21:35 |
| 7. Class Hour; 14:00-14:50 | 15. Class Hour; 21:40-22:30 |
| 8. Class Hour; 15:00-15:50 | |

Article 21 (Closing of the class)

Among the subjects opened in each term, the subjects falling into the following class closing criteria shall be closed, in principle. However when deemed necessary for operation of the courses part of the criteria for closing down of classes may be modified.

- ① General liberal arts course subjects; Less than 30 students
- ② Foreign languages liberal arts subjects; Less than 20 students
- ③ Foreign languages conversation and major courses; Less than 10 students

Article 22 (Courses registration)

- ① Every term, students must submit the courses application within the prescribed period following guidance from the academic advisor on the courses he/ she wishes to register according to the courses syllabus. Students who(Courses registration) CD Every term, students must submit the courses application within the prescribed period following guidance from the academic advisor on the courses he/ she wishes to register according to the courses syllabus. Students who failed to submit the courses registration until the final amendment period shall receive academic warning.
- ② Students shall be eligible to register between 2 to 21 credits (26 credits for College of Pharmacy) when registering courses every term and within 39 credits (50 credits for College of Pharmacy) in a year. However credits for courses registration by students who received academic warning shall be within 18 credits (20 credits for College of Pharmacy).
- ③ Albeit regulations in section 2, students whose total grade point average throughout the term exceeds 3.70 shall be eligible to register up to 24 credits (26 credits for College of Pharmacy), exceeding 3 credits per term.
- ④ Social services, educational service, career planning and mentor program courses shall not be incorporated into the credits ceiling for regular or summer terms.
- ⑤ Courses placed within the same place at the timetable cannot be registered in duplication.
- ⑥ The student can re-register the subjects of which grade is C+ or below, among the subjects for which the credit has been acquired already, as per the student's own desire. However practicum courses for the College of Music may be re-registered only for those who earned F.
- ⑦ Grades from courses not registered with due procedure shall not be recognized.
- ⑧ (Deleted)

Article 23 (Guidance in courses registration)

Academic advisor shall provide students with his/ her courses registration with due consideration for graduation needs and students with academic warning and prospective early graduates shall received special guidance separately.

Article 24 (Changes and cancellation to courses registration)

- ① Changes to the courses registration are allowed during the prescribed period following school opening.
- ② When the student wishes to give up the courses he/ she registered to, he/ she shall delete the relevant courses over the intranet or by means designated by the Dean of Academic Affairs on the 5th week after term opening. Failing to abide by the above mentioned process in giving up the course will result with a grade F.

Article 25 (School calendar)

Dean of Academic Affairs shall make a summary of courses for the following school year in the school calendar and make an announcement 1 month prior to its implementation.

Article 26 (Course syllabus and attendance list)

- ① Professor in charge of the course shall draft the course syllabus with weekly plan and references and save it in the system prior to courses registration period during the corresponding term and the students shall search, print and use this as reference in the courses application
- ② Course syllabus must be saved in the system in order to make effective the attendance list.

Article 27 (Plans for absence and supplementary classes)

In cases of absence unforeseen in the school calendars, corresponding plan for absence and supplementary classes shall be submitted to the Dean of Academic Affairs through the department's dean and the classes substitution shall be done within the corresponding term.

Article 28 (Checking attendance and acknowledgement)

- ① Professors shall check upon the student's attendance in his/her every classes and mark accordingly on his attendance list.
- ② Students participating in the official event authorized by the Dean of Academic Affairs shall be obliged to submit the attendance certificate (students qualifying for the sports talents category shall accompany participation records from official games) to acknowledge his/her attendance during the participating period for the corresponding courses.

Article 29 (Outdoor classes)

Outdoor classes shall be implemented as per the courses syllabus and those not mentioned in the syllabus shall require Presidential approval 2-weeks in advance.

Article 30 (Intensive major course)

Article 31 (Dual major and minor)

- ① Students shall be allowed to complete every major and integrated major courses with the exception of teaching category courses, pharmacy and LCB dining management as dual majors and acquire corresponding diplomas.
- ② Students shall be allowed to complete every majors as minors with the exception of LCB Dining Management, Pharmaceutical Studies, Integrated Major, and Minor students shall complete 30 credits or more from the corresponding major courses. However, the basic subjects of Division can be included, if any, Art and Physical Fitness category students shall be allowed to complete the specific courses designated.
- ③ When completing courses from the dual major or minors which require test and experiments, required expenses shall be borne with the student's personal expenses.
- ④ Credits acknowledged from the transfer student's old school may be taken into account as dual major or minor credits upon approval by the President.
- ⑤ Cancelled

Article 32 (Integrated major)

- ① Students shall be made eligible to take their respective integrated majors as dual majors and the corresponding courses may be completed to the extent allowed for courses registration every term.

- ② Respective integrated majors may be run by integrating majors from related department/ divisions and upon completion of all required base credits from subjects to be completed per courses it shall be acknowledged and taken into account as the graduation credit.
- ③ When there is corresponding course for integrated major among courses completed and 1st majors, dual majors and minors (15 credits for Common Science and Social Studies).

Article 32–2 (The bachelor/master degree integrated course)

- ① Applicants to the bachelor/master degree integrated course shall be selected by the Graduate School Dean following(Integrated under and master course) CD Applicants to the bachelor/master degree integrated course shall be selected by the Graduate School Dean following recommendations by the head professor of the department during the end of term 5 or 6.
- ② Eligibility to apply for the integrated under and master course shall belong to students who earned more than 95 credits over 5 terms (104 credits for College of Pharmacy) or 113 credits over 6 terms (124 credits for College of Pharmacy) and maintained a G. P. A of 3.50 or higher.
- ③ Students selected for the integrated under and master course shall complete between 6 - 9 credits from the master course subjects (within 6 credits per term) within 6-7 terms under guidance from the master major advisors. @ Up to 6 credits from the master course subjects completed by students selected to the bachelor/master degree integrated course may be acknowledged in repetition as credits required for undergraduate course graduation.
- ④ (Deleted on February 18, 2008, and reflected in the description of the “Article 46-⑤ of School Regulations”)
- ⑤ Early graduation may be withheld when students who have completed the bachelor/master degree integrated course failed to fulfill the registration for term 1 at the graduate school.
- ⑥ The student who cannot fulfill the conditions of early graduation by 7th term after selected for the bachelor/master degree integrated course shall be excluded from the integrated course.

Chapter 6. Regular term and acquiring credit

Article 33 (Special test to acquire credits for liberal arts courses)

Article 33–2 (Acknowledgement of credit earned during special courses prior to admissions)

- ① The credit acquired after completion of the subjects (including the language training) corresponding to the college education curriculum, in the high school or college at home or abroad, before admission can be acknowledged as the subjects of liberal arts or major within the limit of 12 credits (including 2 credits for language training), which shall not be recognized as the subjects of teaching profession.
- ② The credit of the subjects in the special course completed before admission shall not be added up in the term credit or accumulated credit.

Article 34 (Continued studying)

- ① Among the students who have completed all the basic graduation credit, the student who completed 1/2 of dual major subjects and the student who is going to complete the teaching profession course can continue study after submission and approval of the Application for

Continued Study to/by the Academic Affairs Support Team.

- ② Continued studying necessary in completing courses related to qualification tests to become a pharmacist may be acknowledged for transfer to the College of Pharmacy by the undergraduate Diploma holders.

Article 35 (Setting up summer courses)

- ① When setting up summer courses as per article 33 section 3 of the school regulations, details including the course name, credits to be earned, open date and how to register should be announced.
- ② Students shall not be allowed to complete more than 6 credits for each summer course terms.
- ③ Students who wish to register to the summer course (including the students in their leave of absence) shall pay the prescribed fee. However, the social service, educational service, enterprise site practice, and lifelong education practice shall not be included in the fee for credit acquisition, which shall be included in the fee in case of the registrant for 9th term or above.
- ④ Credits earned through summer course subjects shall not be incorporated into calculation of grade point average for a normal term but will be included into an overall grade point average calculation.

Chapter 7. Teaching course

Article 36 (Completion of teaching curriculum from a teaching category of departments)

- ① Students from the teaching category of departments are eligible to complete the teaching course by attending the below courses without having to go through a separate selection process.
 1. All the recognized subjects for each indicated subject defined in the 「<Table 7-1> Table of basic completion subjects (fields) and recognized subjects per teaching profession indicated subject」
 2. All the subjects defined in the 「<Table 7-2> Table of subjects in the curriculum education field」
 3. No less than 50 credits of major subjects. However, the credit of corresponding major subjects in the Item 1 and 2 as above shall be included.
 4. All the teaching profession subjects defined in the <Table 6> Table of teaching profession subjects. However, the student in the Education Major can complete the teaching profession theory subject (14 credits) with the identical or similar major subject, and the credit completed shall be acknowledged twice as the teaching profession subject and major subject.
- ② It shall be mandatory for a student from the Education Division to complete either a dual major when he/ she wishes to take the teaching practicum as a separately marked course other than a major.
- ③ When a student from the teaching category of departments completes teaching major set up from article 38 of the school regulations, he/ she will be capable of receiving an additional teaching certificate from the corresponding course. However the number of certificates to be issued shall be restricted according to guidance from the Ministry of Education & Human Resources Development on the teachers' qualification examination.
- ④ The dual major required to acquire the teacher's license should be completed according to the

definitions in the Item 1 or 3 of Clause 1 as above.

⑤ (Deleted)

Article 37 (Completion of teaching course by non education category department majors)

- ① Students selected to become prospective candidates for teaching courses completion among those from the non-teaching category department with a teaching course as part of their curriculum shall be eligible to acquire the teachers' certificate upon completion of the courses according to regulations from article 36 section 1.
- ② When the above prospective candidate for teaching major completes all teaching related majors on <Table 7-1> as per regulations on article 36, sections 3 & 4, he/she shall be eligible to earning teaching certificate of the corresponding field in addition.
- ③ (Deleted)

Article 38 (Admission quota and selection of candidate students for the teaching profession course in the Division, Department, and Major installed with the teaching profession course)

① The Division, Department, and Major installed with teaching profession course and the type of corresponding teacher's license are as follows.

Division, Department, Major installed with teaching profession course	Type of teacher's license
Division of Korean Language & Literature, Department of History & Culture, Department of French Language & Culture, Division of Chinese Language & Literature, Department of German Language & Culture, Department of Japan Studies, Culture & Tourism Major, Department of Nano Physics, Department of Chemistry, Department of Biological Science, Department of Mathematics, Division of Computer Science, Department of Family & Resource Management, Department of Clothing & Textiles, Department of Political Science and International Relations, Division of Economics, Division of Business Administration, Department of Piano, Department of Orchestral Instruments, Department of Vocal Music, Department of Composition, Department of Industrial Design, Department of Division of English Language & Literature, Special Program for common Science Studies, Special Program for Common Social Studies	Middle school regular teacher (2 nd class)
Department of Library & Information Science	Librarian teacher (2 nd class)
Division of Child Welfare & Studies	Kindergarten regular teacher (2 nd class)
Department of Food & Nutrition	Nutrition teacher (2 nd class)

- ② The student who wishes to complete the teaching profession course, as a student in the Division, Department, and Major installed with the teaching profession course, must submit the Application for the Teaching Profession Course within the defined period to the Dean of Division, Head of Department, and Major Supervisor.
- ③ After receiving the Application for the Teaching Profession Course, the Dean of Division, Head of Department, and Major Supervisor shall consider the personality, aptitude, and credit to select additional students approved for teaching profession candidates within 10% of the total admission quota of the Division, Department, and Major defined in the table of admission quota, and submit the list to the Office of Academic Affairs.
- ④ When the students selected as prospective candidates to complete the teaching course failed to complete the credits required for teaching course completion from the corresponding major course he/she shall be ineligible to acquire the teaching certificate. However credits from the teaching courses already completed shall be acknowledged as general liberal arts elective credits.

- ⑤ The candidate for teaching profession course as a dual major can be selected from the students in the college of education and from the candidates for the teaching profession course within 20% of admission quota of the Division, Department, and Major installed with the teaching profession course.
- ⑥ The selected candidates for the teaching profession course of Department of Nano Physics, Department of Chemistry, and Department of Biological Science only can complete the Special Program for Common Science Studies as a dual major of the teaching profession course, and the candidates for the teaching profession course of Department of History & Culture, Department of Political Science & International Relations, and Division of Economics only can complete the Special Program for Common Social Studies as a dual major of the teaching profession course.

Article 39 (Conferment of the license)

- ① The corresponding license shall be conferred on the student who studied in the college of education or who completed the teaching profession course, who has acquired all the credit required for obtaining the teacher's license whose converted score of graduation score is no less than 75/100. For the student who has completed the teaching profession course as a dual major (including the integrated major), the license for each major can be conferred on the student in such a case.
- ② Transfer students with a bachelors' degree who have already acquired a teachers' certificate for primary or secondary levels shall be allowed to acquire the corresponding certificate upon completion of the corresponding major as 1st major as per article 38 section 1 clause 1 and following fulfillment of the prerequisites from section 1.
- ③ (Deleted)

Chapter 8. Continued education specialist certificate course

Article 40 (Continued education specialist course)

- ① The continued education specialist course shall be acknowledged upon fulfillment of requirements from the course upon graduation without a separate procedure.
- ② The student who wants to get the lifelong teacher's license must complete no less than a certain credit (no less than 30 credits for 2nd class and 21 credits for 3rd class) of the subjects defined in the <Table 8> Table of the subjects to be completed for the lifelong teacher course, and the student must achieve the score of average 80 or above out of total 100 scores of each subject.
- ③ The lifelong education field practice shall be the class including the field practice for 4 weeks at the organization recognized for the field practice after the 6th term.
- ④ Credits earned during the continued education specialist course shall be added to the credits accumulated for graduation and should be applied within the credit ceiling for courses application.
- ⑤ The student, who has satisfied the condition in the Clause 2 after completing the lifelong teacher course with registration by the hour after obtaining the bachelor degree, can acquire the lifelong teacher's license.

Chapter 9. Tests and grades

Article 41 (Test administration)

- ① Graduation English qualification test and English language skills test shall be managed and run by the Institute of Liberal Arts Education.
- ② Specifics pertaining to test in section 1 shall be managed and implemented separately.

Article 42 (Grades assessment)

- ① Grades assessment shall be made following overall evaluation of the test scores, attendance, assignments and other works done and shall in principle go through relative assessment according to the following grades valuation criteria chart and the per grade levels distribution chart. The absolute assessment can be applied, however, if the relative assessment is unavailable due to the characteristics of the subject or for the minor subject class with no more than 20 students as a major subject and for the sports specialty student, disabled student, and exchange student from other college, but the distribution of A grade (A+, A0, A-) shall be within 50% of the students attending to the corresponding subject.

〈Table of the grade assessment criteria〉

Grade	GPA	Score	Grade	GPA	Score
A+	4.3	97~100	C+	2.3	77~79
A0	4.0	94~96	C0	2.0	74~76
A-	3.7	90~93	C-	1.7	70~73
B+	3.3	87~89	D+	1.3	67~69
B0	3.0	84~86	D0	1.0	64~66
B-	2.7	80~83	D-	0.7	60~63
			F	0.0	below 59

〈Per grade levels distribution chart〉

GPA	Range	
	Liberal arts theory subject and major theory subject with no less than students	Experiment, practicum, practical liberal arts, or liberal arts theory subject with no more than 20 students
A+, A0, A-	Within 30%	Within 40%
Sum of A+, A0, A- and B+, B0, B-	Within 70%	Within 90%
Sum of C+, C0, C- and D+, D0, D-	Within 50%	Within 50%
F	No limitation	No limitation

- ② (Deleted)
- ③ Courses which received PIF in the grades assessment shall be made part of the credit required for graduation but not in the mean average grades for the term and accumulated average calculation.
- ④ Grades assessment for foreign languages training from an exchange training university during the holidays or from on-the-job training from corporations shall be marked with PIF(Pass/Failure).

- ⑤ Acknowledgement of grades received through exchange training, dual Diploma course and consigned training at other universities shall be recorded after being converted on the basis of Sookmyung University's standards based on 1 or 2 term units and shall be calculated into the accumulated grades for the term.
- ⑥ Credits acquired per courses in the acknowledgement of grades received from other universities through credit exchanges shall undergo conversion according to the Sookmyung University's standards and recorded as per section 5.
- ⑦ Grades from courses which failed to meet 3/4 of the attendance required of every term shall receive an F.
- ⑧ Initial grades earned from courses re-attended shall be made annul and the newly earned grade shall not exceed A-
- ⑨ When the students who wish to re-attend the course is not able to do so due to revision of the curriculum, he/ she will be capable of giving up credit from the corresponding subject during test hours at the end of every term. However, the abandonment of credit shall be permitted only for the subject of which acquired credit is C+ or below.
- ⑩ Students who earned exceeding number of credits required for graduation (including credits from classes registered) shall be allowed to cancel the grades from the completed courses within the ceiling of 12 credits following approval from the Dean of Academic Affairs within the prescribed period after confirmation of the courses registration for his/ her final term.
- ⑪ Below decimal numbers will be rounded up for grades assessment.

Article 43 (Grade point average calculation)

Grade point average shall be calculated by dividing the total accumulated grade average with the number of credits registered during the term.

<Grade Point Average Calculation Chart (sample)>

Lesson	Grade	Score	GPA	Subtotal	Average
Korean Language	A0	2×	4	8	52,1 ÷ 18=2,89
•	C+	3×	2,3	6,9	
•	B-	3×	2,7	8,1	
•	B0	3×	3	9	
•	C0	3×	2	6	
•	A-	3×	3,7	11,1	
•	B0	1×	3	3	
Total		18		52,1	

Article 44 (Additional testing)

- ① The student who needs additional test should submit the Application for Additional Test attached with the evidences in each of the following items to the Academic Affairs Support Team.
 1. Medical certificate upon illness or traffic accidents
 2. Relevant documents to prove family tragedies including death of relatives
 3. Relevant documents to prove other unavoidable situations
- ② Grades with due consideration may be given to students who submitted excuse notes to become exempt from tests after reviewing pop quizzes, term tests or other assignments.

Article 45 (Inputs to and submission of report cards)

- ① Professor in charge shall complete the computer input of the grades for the corresponding term within 10 days upon completion of the semester exam.
- ② Grades shall be made open to the students online immediately following the responsible professor's input and during the ten days given to revise the grades.
- ③ Upon receiving request for grades amendment by a student during the prescribed period allowed for revision, the responsible professor holds the right to do so directly after reviewing the details. However in case of subjects falling under the relative assessment category, corresponding revision process shall also be applicable for relative assessment.
- ④ The professor in charge shall confirm on the grades following the period for grades adjustment, make a print of the evaluation sheet and keep it together with the answer sheet for one year and the attendance list shall be submitted and kept at the student affairs support team for a period of one year.
- ⑤ ® Grades of students which failed to be input shall receive an F upon final confirmation of grades.
- ⑥ Responsible professor shall not be allowed to revise grades following grades confirmation.

Article 46 (Grades confirmation and revision process)

- ① Students shall be obliged to check their grades during the grades confirmation and revision period during which any objections shall be requested to the responsible professor directly or in writing.
- ② When a student has failed to check upon the grades attained or request amendment during the given period to check or amend grades, he! she shall be ineligible to make any future claims about the grades earned.

Article 47 (Punishment for cheating during tests)

- ① Those discovered to be committing inappropriate conduct as a student including cheating during tests shall be punished according to the following.
 1. Annulment of credits from every course taken during the term: Applicable to students who requested for or participated in as a substitute, changed test papers or who submitted blank papers or refused the tests in a group under deliberate planning.
 2. Annulment of credits earned for the corresponding courses during the term: Applicable to students who committed deliberate cheating or who failed to abide by instructions of the supervising professor
- ② Punishment according to this regulation shall be made effective immediate as per accounts report by the supervising professor and evidence materials without going through a separate school commission.

Article 48 (Academic warning)

- ① Dean of Academic Affairs shall forward the names of students who received academic warnings with their academic particulars to relevant college deans and Dean of Division and Head of Department.
- ② Advisory professors shall interview the students who received academic warnings and give special guidance to them on registration, courses application and studying. ® Academic warning shall

be made note in the school register.

- ③ Academic warning shall be made note in the school register.

Article 49 (Graduation papers and English qualification tests)

- ① Graduation papers (General tests, experiment and practicum report, presentation, foreign languages skill tests etc.) shall be conducted as per <Table 9> and it must obtain the President's approval, when altering the enforcement method, after determining in the faculty meeting of the Division, Department, and Major.
- ② The qualification to apply the graduation thesis shall be bestowed to the student who has acquired the completion credit of 3 years defined in the Article 39 of School Regulations. However, the Dean of Division, Head of Department, or Major Supervisor may not recognize the qualification for application, if the major completion credit is less than the major credit required for graduation.
- ③ Process for implementation and testing of a graduation thesis shall be as follows.
 1. The student who has completed the first major or dual major should apply the subject of graduation thesis for each corresponding major through the intranet within the period for the application of subject of graduation thesis in the beginning of the term.
 2. The Dean of Division, Head of Department, and Major Supervisor shall assign the exclusive professor among the full-time professors following the consent of the faculty after the period to apply the subject of graduation thesis is over in each term.
 3. Responsible professor shall review the application form and provide necessary guidance to support the student in completing the thesis within a final given term for completion of major.
 4. Graduation thesis shall in principle be based on personal researches but depending on guidance from the responsible professor the students shall also be allowed to conduct joint researches.
 5. The Dean of Division, Head of Department, and Major Supervisor shall constitute the examiners of graduation thesis with 2 or more professors, and report the examiner list and examination result, after the examination is finished, to the Office of Academic Affairs before the end-term exam.
- ④ English test for graduation requirement shall be conducted with <Table 10> SMU-MATE or G-MATE and the students shall pass the test at least 2-months prior to graduation.
- ⑤ Information skills certification <Table 11> shall be endowed those who provided to the 1st major office one of the certifications mentioned in the information related certifications 2-months prior to graduation.
- ⑥ Graduation thesis, English certification test for graduation and information skills certification shall be marked with P/F (pass, failure) and become recorded in the school register.
- ⑦ Transfer students with undergraduate diplomas, Koreans residing overseas and foreign students (in time of admissions), blind, deaf, students with speech defects and part time students falling under article 7 section 3 shall not be applicable to article 40 section 1, clause 2 and 3 of the school regulations.
- ⑧ Certificate of completion for corresponding majors instead of undergraduate diplomas shall be given to students whose graduation thesis failed to become accepted, who failed the English skills test for graduation and/or did not receive information skills acknowledgement. However upon fulfilling the above requirements within two years of completion, undergraduate Diploma shall be awarded at the end of the corresponding term.
- ⑨ (Deleted)

Article 49–2 (Acknowledgement for excellent abilities)

- ① System of acknowledgement for excellent English language abilities shall be implemented as per <Table 10> and students who managed to acquire such acknowledgement shall be recorded in the school register and presented with the relevant certification.
- ② Students who acquired the English proficiency certificate shall be deemed as fulfilling requirements from article 49 section 4.

Chapter 10. Changes to School Registration

Article 50 (Change of major)

- ① The change by the Article 22 of School Regulations ('Change of Major', hereinafter) can be permitted for one time only during the school enrollment.
 1. The screening shall be executed around the middle of November every year, and the Application must be submitted to the Academic Affairs Support Team after obtaining the approval of the Dean of Division, Head of Department, and Dean of College.
 2. Eligibility for change of major shall be limited to students registered for 2, 3 and 4th terms and students shall be selected from within 20% of the admissions ceiling from the corresponding department/ divisions (Within 10% for the departments in the college of education)
- ② The screening for change of major shall be executed within the assigned period according to the screening method defined by the faculty meeting of each Division, Department, and Major, and each Division, Department, and Major must notify the detailed screening method in the prior term of the screening execution.

Article 51 (Leave of absence and its extension)

- ① Students wishing to apply for the leave of absence according to article 25 section 1 of the school regulations shall complete the application from 14 days prior to school opening until the day before semester exam start. However when public holidays shall fall under such dates it shall be a day before.
- ② Students requesting leave of absence for unavoidable reasons shall also pay part of the tuition fees according to article 50 section 2 of the school regulations.
- ③ The new student, transfer student, and readmitted student cannot absent from school temporarily in the first term. However in special circumstances including illnesses which prevents the students from studying, students shall accompany the application for the leave of absence, excuse statement and relevant certificates and submit them to the Student Services Center for approval.
- ④ When the currently enrolled student wishes to apply for the leave of absence, he/ she shall make application as per the below and confirm on the result of the application.
 1. Application for the leave of absence shall be made via the intranet during the period between the leave of absence start until the full amount of tuition fees have been reimbursed according to article 53 section 2 of the school regulations.
 2. Application for the leave of absence shall be submitted to the student services center during the period between the day after the full amount of tuition fees have been reimbursed until the leave of absence completion according to article 53 section 2 of the school regulations.

- ⑤ Students who wish to extend the leave of absence shall complete the process in articles 4. Extending leave of absence following term opening shall abide by regulations in article 2.

Article 52 (Return to school)

Students wishing to return to school shall make application for return through intranet or through means offered by the dean of academic affairs after which he! she should register and make courses application.

Article 53 (Correction to contents in the school register)

Students shall be obliged to report immediately to the student affairs support team with the school register details amendment form upon any changes occurring to the core details in the school register upon accompanying the necessary evidence documents.

Chapter 11 Part-time students

Article 54 (Admissions and application process)

- ① The part-time students shall be selected for each Division and Department of the College.
- ② The applicant for the screening of part-time students must prepare and submit following documents, and pay the screening fee.
 1. one copy of Registration form (school form)
 2. one copy of High school graduation certificate or equivalent
 3. one copy of High school academic transcript, copy

Article 55 (Cancellation of acceptance)

The admission shall be cancelled if the student, who has passed the screening for the part-time students, may fall in one of the following items.

1. Students who failed to complete the registration and courses selection process within the prescribed period
2. Students who failed to report the truth in the registration documents
3. Those registered at the university
4. Students recognized with other reasons found inappropriate to continue studying

Article 56 (Continued attendance)

The screening procedure can be omitted, when the part-time students may want to continue attending the class of the same major in the next term, for the student who has submitted the Application for Continued Attendance within 10 days after the end-term exam is finished.

Article 57 (Completion of the subjects for the part-time students)

The subjects to be completed by the part-time student shall not be opened separately, who can complete the subjects of liberal arts and the major of the Division, Department, and Major within the remaining student number of the class.

However when deemed necessary for the purpose of running the curriculum, attendance to some of the courses may be restricted.

Article 58 (Credit assessment of the part-time student)

The same credit assessment as for the general student shall be applied for the part-time students. However, courses or credit which received a F shall be deleted from the report card.

Article 59 (Management of the school register for the part-time students)

The school register of the part-time students shall not be managed separately, for whom the school year is not bestowed.

Article 60 (Issuing of student ID and certification for part-time students)

The student ID card and necessary certificate for the corresponding term can be issued for the part-time students.

Article 61 (Deleted)

Article 62 (Abiding by the school regulations)

The school regulations and detailed enforcement rules can be applied with appropriate modifications to the part-time students.

Chapter 12. Acknowledgement of credit acquired from other universities

Article 63 (Definition of exchange training, exchange of credit, special attendance, consigned training and a dual Diploma course)

- ① Exchange training shall refer to official mutual exchange of students between Sookmyung University and her local or overseas counterpart with whom she signed an agreement for exchanges where the students will earn credits from attending courses during the regular term (inclusive summer term).
- ② Exchange of credit shall refer to students earning credits from courses during the regular and/or summer terms following official procedure between Sookmyung University and its counterpart with an exchange agreement.
- ③ Special attendance refers to a student from other universities acquiring credit from regular or summer courses offered at Sookmyung University without going through official procedures.
- ④ Consigned training refers to acquiring credits for courses and training programs for a particular field in accordance with agreement with educational institutions in and abroad for a particular purpose.
- ⑤ Dual major Diploma course refers to earning respective diplomas by acknowledging up to 70 credits earned at the partner universities according to agreement between Sookmyung University and overseas universities. No more than 25 students may participate in the course every year.

Article 64 (Period of exchange training)

Period of studying by an exchange student may not exceed three years.

Article 65 (Scope of exchange training)

Scope of exchange training dispatched by Sookmyung University shall be restricted to a regular undergraduate course of local and overseas universities with academic exchange agreements with Sookmyung University or the affiliated language institutes from universities with exchange agreements.

Article 66 (Registration and expenses for exchange training)

- ① Exchange students shall pay tuition fee to the school every term while studying in order to maintain his/ her status as a currently enrolled student. However cases where the tuition fee has been paid to the university of the student's origin in accordance with the academic exchanges agreement shall be deemed as exceptions in which case the corresponding term may be included within the period of study.
- ② Every expenses not mentioned in the agreement signed with the school shall be borne by personal expenses.

Article 67 (Courses to be attended while in exchange training)

The subjects completed in the interchange college shall be recognized only for the key elective liberal arts, general elective liberal arts, mandatory major, and elective major, and shall not be recognized for the mandatory liberal arts and teaching profession subjects.

Article 68 (Responsibilities of exchange students)

- ① Exchanges students shall earn the credits at their designated universities within the range mentioned in article 74 section 3.
- ② The exchange student must get the guidance of the advising professor, Dean of Division, Head of Department, and Major Supervisor for the completion of curriculum before starting the study in the exchange (sister) college.
- ③ Exchange students shall duly fulfill their duties and submit a report according to a given format.

Article 69 (Eligibility for application of exchange students)

Students who meet the following criteria shall be eligible to apply as exchange students.

1. Students currently enrolled for more than 2 terms or in their leave of absence
2. Students whose grade point average during their enrollment exceeded 3.0.
3. Students capable of attending classes in foreign languages of a country he/ she wishes to study at.
4. Students without former history of punishment according to school regulations.
5. Students whose status is eligible for overseas travel.

Article 70 (Application for exchange training)

Students applying for exchange training program shall make application to the Office of External Affairs & Development within a prescribed period after preparing the following documents.

1. one copy of Exchange students application form
2. one copy of Reference letter from department professor/ academic adviser
3. one copy of Academic transcript for the full terms
4. one copy of Parental consent letter

Article 71 (Appointment and dispatch of exchange students)

- ① Office of External Affairs & Development shall select students for exchange training based on their grades and foreign language skills and following External Exchanges Cooperative Council's deliberations acquire President's approval via the Office of Academic Affairs.
- ② Students appointed for exchange training shall be dispatched to his/ her relevant universities following given preparatory period.

Article 72 (Exchange students' ID)

Students who completed their registration as exchange students shall be noted as 'Exchange Students' in the school register.

Article 73 (Activities and guidance of students in exchange training)

Activities and guidance of exchange students shall abide by the school regulations of Sookmyung University or the university in exchange training upon consultation with the relevant universities.

Article 74 (Acknowledgement of credits earned through exchange training, dual major courses and entrusted training courses)

- ① Upon completion of their studying period, exchange (including dual Diploma course and consigned training, hereinafter referred to with the same term) students shall submit the exchange training credit acknowledgement form accompanied by the report card from the relevant university to the student affairs support team. However when one wishes to get the major credits acknowledged, preliminary approval from the attending the relevant course.
- ② Training credits earned by the exchange student may be acknowledged respectively according to scope of curriculum from the originating university within the 1/2 range of the credits required for graduation regardless of in or abroad during the period of the student's enrollment.
- ③ Credits to be earned by the exchange training students shall be no more than 20 credits (36 credits per year) while up to 6 credits in foreign languages training during holidays shall be acknowledged.
- ④ Credits earned by students in exchange training and through foreign languages training shall be acknowledged as per article 42 sections 4 & 5 of the school regulation

Article 75 (Exchange credits course registration process)

- ① Students who wish to exchange credits shall complete the prescribed courses application process within the given registration period for the corresponding term.
- ② Students who wish to exchange credits shall abide by the credits exchange agreement signed between Sookmyung University and the corresponding school with regards to the limitations in the number of credit, payment of tuition fees and other miscellaneous matters.

Article 76 (Acknowledgement of credits earned through exchange programs)

Credits earned from other universities according to credit exchanges scheme shall be acknowledged according to report cards collectively distributed as per colleges and according to article 42 section 6 of the regulations.

Article 77 (Process for special courses registration)

- ① Students eligible for special courses registration who wish to attend the courses set up for the normal and summer terms shall submit the courses application approval form to the Student affairs Support Team within the courses application period and obtain approval from the Dean of Academic affairs.
- ② Students enrolled in other universities among those attending the special courses shall accompany the following documents along with their courses application form.
 1. one copy of Certificate of enrollment from current university
 2. one copy of Certificate of Application for the Class by the Dean of Division, Head of Department, and Major Supervisor (one copy of Certificate by the International Interchange Team for the student in the foreign college)
- ③ Students who acquired approval for the respective courses application shall complete the courses registration within the given period and make payment of the tuition fees for the corresponding courses.

Article 78 (Credit from special courses)

Credits from special courses which may be completed through general or summer terms shall have no restrictions and matters relating to grades evaluation shall be applicable to other students of Sookmyung University.

Article 79 (Duties of students attending to special courses)

Students attending to special courses shall be obliged to abide by Sookmyung University's school regulations and detailed regulations for enforcement. If he she is considered to be disturbing the school's classes and student's activities, approval granted to the student to attend the courses may be canceled even during the period he she is attending the courses.

Article 80 (Issuing certificate of credits earned from special courses)

Special courses report card shall be issued for the credits earned from special courses.

Addendum

(1)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from March 1, 1984.
- ② (Interim measures)
 1. Credits earned per term according to article 30 of the school regulations shall be applicable to students admitted after 1983 and students admitted prior to 1982 shall be eligible to apply up to 21 credits.
 2. Article 8 section 2 of this regulation from those admitted after 1984 and criteria for early graduation for those admitted prior to 1983 shall be those with grades 4.00 or higher.
 3. He-registration according to article 18 section 6 of this regulation shall be applicable to those admitted following 1983.
 4. Acquiring credit according to abilities (Early graduation) according to articles 29 or 31 shall be applicable for those admitted from 1981.

5. Eligibility according to article 30 section 1 of this regulation to acquire exceeding credit for those admitted prior to 1983 shall belong to those with an overall grade point average of 4.00 or higher.
6. Grades assessment method according to article 37 of the school regulations shall be applicable to students admitted after 1984 and those enrolled prior to 1983 shall be applicable under the previous modes of assessment for grades.
7. Article 43 (student warning) of this regulation shall be applicable to students being admitted after 1984.
8. Article 43 (repeating a year) of this regulation shall be applicable to students being admitted after 1981.

(2)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from December 13, 1985.
- ② (Interim measures)
 1. Article 9 clause 2 of the regulations shall be applicable to those entering from year 1985.
 2. Criteria for student warning according to clauses 1 and 2 of article 43 from this regulation shall be applicable to students with 2.00 G. P. A for those entered prior to 1983.

(3)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from November 15, 1990.
- ② (Interim measures)
 1. Criteria for graduation according to article 8 clause 3 of this regulation as well as provisions on article 16 clause 3 and warnings for bad grades as per article 42 shall be applicable for only those entering from the year 1991.
 2. Chapter 7 article 33 of this regulation shall be applicable to those entering school since 1989.

(4)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from January 10, 1992.
- ② (Interim measures) The provisory clause from article 16 clause 3 of this regulation shall become effective from those admitted after year 1991.

(5)

(Effective date) The detailed school regulations for enforcement shall become effective from October 25, 1993.

(6)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from November 8, 1993.
- ② (Interim measures) The revised clause from articles 52 and 33 of this regulations shall be applicable from those entering from year 1993.

(7)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from November 30, 1994.
- ② (Interim measures) The revised clause from article 52-2 shall be applicable from those entering from year 1992.

(8)

(Effective date) The detailed school regulations for enforcement shall become effective from July 7, 1995.

(9)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of November 6, 1995.

(10)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of November 20, 1995.

(11)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of March 1, 1996.

(12)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of June 1, 1996.

(13)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of September 2, 1996.

(14)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of February 12, 1997.

(15)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from March 1, 1997.
- ② (Interim measures) Old school regulations shall apply to students admitted prior to 1996 (with the exception of those applicable under article 17 clause 2) in spite of regulations at article 12.
- ③ (Interim measures) Previous system of liberal arts courses shall be applied to students admitted prior to 1996 in spite of regulation from article 15 but courses completed after being designated

as mandatory liberal arts courses from the liberal arts category electives do not need to be completed.

- ④ (Interim measures) Article 10 clause 10, articles 31, 32 and 40 shall take into effect from those admitted from year 1997 onwards.

(16)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of February 13, 1998.

(17)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of March 1, 1998.

(18)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from August 3, 1998.

- ② (Interim measures)

1. Article 8 (Graduation) Clause 2 shall take into effect from year 2000 graduates (those graduating in February and August 2001).
2. Article 15 (Earning credits from liberal arts courses) Clause 2 shall be non-applicable to those admitted prior to 1996.
3. Article 17 (Application of academic curriculum) However, curriculum on the respective year of admissions shall be applicable as 1st major for the class of 1998 graduates (graduating on February and August 1999) and liberal arts courses for the class of 1999 graduates (graduating on February and August 2000).
4. Article 30 (Intensive major course) shall not be applied to those graduating in year 1998 (graduating on February and August 1999).

(19)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from February 1, 1999.

- ② (Interim measures)

1. Department name on the point of school admissions and which continued for 4 years shall be applicable to students admitted prior to integration of the undergraduate program and whose departments will be closed down and when the corresponding student shall remain in the undergraduate course due to reasons including the leave of absence, the newly corresponding undergraduate course name shall be attached to the student.
2. Major related to the revision of the old and new curriculum and other matters relating to acknowledgement of credit from the Liberal Arts courses shall abide by the internal regulations for parallel operations of the old and new education curriculum determined separately by the Dean of Academic Affairs.
3. Students enrolled after being admitted to the previous Sciences I category and Natural Science Division 1. shall be considered part of the Natural Sciences Division and Biology majors shall be changed into Bio Science majors.
4. Students enrolled after being admitted to the previous Bio Sciences Division II and Nature

- Sciences Division II shall be considered formed into the Division of Mathematics and Statistics.
5. Computer Studies major within the Information Science Division shall change its name into the Computer Science major.

(20)

(Effective date) The detailed school regulations for enforcement shall become effective from July 21, 1999.

(21)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from December 13, 1999.
- ② (Interim measures)
1. Article 15 shall be applicable from year 2001 graduates and acknowledgement of credits as per revised liberal arts courses shall abide by the separate interim measures set up by the dean of academic affairs.
 2. Deadline and the numbers for submission of graduation papers upon completion of courses as per article 40 clause 6 shall be applicable for those graduating from year 2004.

(22)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of December 20, 1999.

(23)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of February 9, 2000.

(24)

(Effective date) This Detailed Enforcement Rules of School Regulation shall enter effectiveness as of April 17, 2000.

(25)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from July 1, 2000.
- ② (Interim measures) Article 5 of chapter 49 shall become effective from those admitted from 2001.

(26)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from December 26, 2000.
- ② (Interim measures)
1. Social education professional course credits earned as per the previous regulations by the time article 40 of this detailed school regulations for enforcement has been put into effect shall be construed as credits acquired by completing the related continued education specialist

course according to this regulation.

2. Articles 30 and clauses 6 & 8 of article 49 of this detailed school regulations for enforcement shall become effective from those admitted from 2001.

(27)

- ① (Effective date) The detailed school regulations for enforcement shall become effective from March 1, 2002
- ② (Interim measures)
 1. Articles 10 & 33 and article 49, clauses 4 & 6 pertaining to students from the Arts and Physical Fitness category shall be applicable to those entering from year 2002.
 2. Acknowledgement of credits as per revised liberal arts courses shall abide by the separate interim measures set up by the dean of academic affairs.

(28)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of September 1, 2002.

(29)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of March 1, 2004.

(30)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of June 14, 2004.

(31)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness from the first term of 2005.

(32)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of February 1, 2005.

(33)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of January 1, 2006.

(34)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of January 31, 2007.

(35)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of February 8, 2007.

(36)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of June 4, 2007.

(37)

(Effective date) This revised Detailed Enforcement Rules of School Regulation shall enter effectiveness as of June 18, 2007.

(38)

- ① (Effective date) This revised School Regulation shall enter effectiveness as of July 30, 2007.
- ② (Interim measures) The amended description of Article 38 (Admission quota and selection of candidate students for the teaching profession course in the Division, Department, and Major installed with the teaching profession course) shall be applied for the student admitted from the academic calendar of 2008.

(39)

- ① (Effective date) This revised School Regulation shall enter effectiveness as of February 18, 2008.

(40)

- ① (Effective date) This revised Detailed Enforcement Rules of School Regulation shall be applied as of August 11, 2008.
- ② (Interim measures) The amended description of Clause 1-2 of Article 15, <Table 1> Graduation credit allocation table, and <Table 2> Completion course for mandatory and elective liberal arts courses shall be applied for the student admitted from the academic calendar of 2009. Also, the amended description of <Table 11> Types of information license shall be applied to the student graduating from August, 2008.

(41)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall be applied as of November 24, 2008.
- ② (Interim measures) The amended descriptions of Articles 36, 37, 39, 40, ‘<Table 1> Graduation credit allocation table’, ‘<Table 6> Table of subjects for the teaching profession’, ‘<Table 7-1> Table of basic subjects (fields) for completion and recognized subjects for each teaching profession subject’, the newly established description of ‘<Table 7-2> Table of subjects in the curriculum education field’, and the amended description of ‘<Table 8> Table of subjects to be completed for the lifelong teacher’ shall be applied to the students admitted from the academic calendar of 2009.

(42)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall be applied as of December 15, 2008.

(43)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall be applied as of July 6, 2009.

(44)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall be applied as of December 7, 2009.
- ② (Interim measures) The amended description of <Table 1> shall be applied to the student admitted from the academic calendar of 2010.

(45)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall be applied as of February 22, 2010.
- ② (Interim measures) The amended description of Clause 1, Article 15 shall be applied to the student admitted from the academic calendar of 2010.

(46)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall enter effectiveness as of March 8, 2010.
- ② (Interim measures)
1. The amended description of Clause 4, Article 49 shall be applied to the student admitted from the academic calendar of 2010.
 2. The student admitted in/before the academic calendar of 2009 who cannot acquire the certification of graduation qualification shall be deemed to have passed the certification of graduation qualification, regardless of the revision of Clause 9, Article 49, if completing and passing the special course in the final term imposed by the school or acquiring the public English test score that has defined by the President. However, the qualification to apply the special acquisition course for the certification of English course graduation qualification shall be given to the student who has got tested or completed the English graduation qualification test twice or more times.

(47)

- ① (Effective date) This Detailed Enforcement Rules of School Regulations shall enter into effectiveness as of December 6, 2010.
- ② (Interim measures)
1. The amended regulations of Articles 8, 10, 11, 13-2, 30, 38, and the major credit of <Table 1> Graduation credit allocation table shall be applied to the student admitted from the academic calendar of 2011.
 2. The amended regulation of Clause 3, Article 13 shall be applied to the student who graduates

after March, 2011.

3. The amended description of Clause 1 of Article 15, <Table 1>, and mandatory liberal arts credit shall be applied to the student admitted from the academic calendar of 2010, and the amended description of elective liberal arts credit shall be applied even to the student admitted in/before 2010.
4. The amended description of, Remark of <Table 2> of Clause 1 and Clause 4 of Article 15 shall be applied to the student admitted from the academic calendar of 2010.
5. The existing special test to acquire the credit of liberal arts that is to be abolished in the Article 33 shall be effective until the 2nd term of 2011.

(48)

- ① (Effective date) This revised Detailed Enforcement Rules of School Regulations shall enter effectiveness as of February 28, 2011.
- ② (Interim measures) The amended descriptions of Clause 1 and 2 of Article 8, 2 of Article 22, 2 of Article 32, 9 of Article 9, and <Table 1> Graduation credit allocation table shall be applied to the student admitted from the academic calendar of 2011.
- ③ The amended description of Clause 6, Article 22 shall be applied only to the subjects studied in/after the 2nd term of 2011.
- ④ (Interim measures) The amended description of Clause 1, Article 42 shall be applied from the 2nd term of 2011.

〈Table 1〉 Graduation credit allocation table

College	Division, Dept., Major	Graduation credit	Liberal arts credit		First major credit			Dual major credit			Minor credit
			Required liberal arts	Core elective liberal arts	Required	Elective	Total	Required	Elective	Total	
College of Liberal Arts	Division of Korean Language & literature	140	16	21	9	45	54	9	33	42	30
	Dept. of History & Culture				21	39	60	21	21	42	
	Dept. of French Language & Culture				18	36	54	18	21	39	
	Division of Chinese Language & Literature				18	36	54	18	24	42	
	Dept. of German Language & Culture				18	42	60	18	24	42	
	Dept. of Japan Studies				15	39	54	15	24	39	
	Dept. of Library & Information Science				18	36	54	18	24	42	
	Culture & Tourism Major of Division of Culture & Tourism				4	50	54	4	39	43	
	Le Cordon Bleu Hospitality Management Major of Division of Culture & Tourism				28	41	69			N/A	
	Division of Education				9	42	51			N/A	
College of Science	Dept. of Nano Physics	140	16	21	33	33	66	33	9	42	30
	Dept. of Chemistry				30	30	60	30	12	42	
	Dept. of Biological Science				33	33	66	33	9	42	
	Dept. of Mathematics				30	33	63	30	24	54	
	Dept. of Statistics				18	39	57	18	24	42	
	Division of Computer Science				15	45	60	15	27	42	
	Dept. of Multimedia Science				21	42	63	21	21	42	
	Dept. of Physical Education				50	25	75			N/A	
	Dept. of Dance				42	28	70	42	0	42	
	Dept. of Medical & Pharmaceutical Science				33	33	66	33	9	42	
College of Human Ecology	Dept. of Family & Resource Management	140	16	21	18	39	57	18	24	42	30
	Division of Child Welfare & Studies				9	51	60	9	33	42	
	Dept. of Clothing & Textiles				10	60	70	10	32	42	
	Dept. of Food & Nutrition				24	42	66	24	28	52	
	Dept. of Political Science and International Relations				18	36	54	18	24	42	
College of Social Sciences	Dept. of Public Administration	140	16	21	18	42	60	18	24	42	30
	Dept. of Public Relations & Advertising				6	48	54	6	36	42	
	Dept. of Consumer Economics				18	33	51	18	24	42	
	Dept. of Social Psychology				18	39	57	18	24	42	
	Division of Law				18	63	81	18	33	51	
College of Economics & Business Administration	Division of Economics	140	16	21	12	36	48	12	30	42	30
	Division of Business Administration				18	36	54	18	27	45	
College of Music	Dept. of Piano	140	16	21	56	14	70	56		56	30
	Dept. of Orchestral Instruments				56	14	70	56		56	
	Dept. of Vocal Music				56	14	70	56		56	
	Dept. of Composition				56	14	70	56		56	
College of Pharmacy	Division of Pharmacy	162	4	-	84	74	158			N/A	N/A

College	Division, Dept., Major	Graduation credit	Liberal arts credit		First major credit			Dual major credit			Minor credit				
			Required liberal arts	Core elective liberal arts	Required	Elective	Total	Required	Elective	Total					
College of Fine Arts	Dept. of Visual & Multimedia Design	140	16	21	32	38	70	32	10	42	30				
	Dept. of Industrial Design				28	38	66	28	14	42					
	Dept. of Environmental Design				24	46	70	24	18	42					
	Dept. of Craft Art				46	24	70	46		46					
	Dept. of Painting				28	38	66	28	14	42					
School of Global Service	Global Cooperation Major of School of Global Service							23	31	54		23	19	42	
	Entrepreneurship Major of School of Global Service							22	32	54		22	20	42	
School of English	Division of English Language & Literature							15	36	51		15	27	42	
	TESL Major of Division of English Language & Literature							15	36	51		15	27	42	
School of Communication & Media	Division of Communication & Media							24	30	54		24	18	42	
Interdisciplinary Major	Special Program for Common Science Studies (53-54), Special Program for Common Social Studies (51), Special Program for International Korean Education (36), Special Program for Security and Military Studies(36), Special Program for Business Law Track (36), Special Program for Leadership (36), Special Program for Real Estate (36), Special Program for Secretarial (36), Special Program for Counseling (36), Special Program for Tax Accounting (36), Interdisciplinary Program for Premedical Courses (36), Special Program for Narrative Writing (36), Special Program for China Studies (45), Special Program for International Trade (36), Special Program for interdepartmental major of Human Resource Development(36)														

* Interim measures with credits for completion following changes in the school system

A~E (Deleted)

F. The graduation credit shall follow the graduation credit criteria of the year admitted, and it shall follow the specific regulation, if any.

〈Table 2〉 Completion course for required and selective liberal arts courses

Classification	Subjects	Credits	Extra		
			Subject Code	Semester	Years
Required Liberal Arts	English Discussion and Presentation	3	21000082	1 st semester	1 st grade
	English Writing and Reading	3	21000083	2 nd semester	1 st grade
	Writing and Reading	2	21002930	Entire semester	1 st grade
	Presentation and Discussion	2	21002931	Entire semester	1 st grade
	Leadership and Career Development I	2	21003464	Entire semester	1 st grade
	Leadership and Career Development II	2	21050179	Entire semester	3 rd grade
	Readings in Humanities	2	21009882	Entire semester	2 nd grade
Total of Required Liberal Arts		16			
Selective Core Elective	1 st Field - Humanities	Complete no less than 1 subject for each field	<ul style="list-style-type: none"> • The student studying the consumer economics as the first major or dual major must complete the 'Introduction to the Economics' in the 2nd • The student studying Nano Physics as the first major must complete 1 subject in the 3rd major field excluding 'Understanding of the Physics' and 'Introduction to the Mathematics'. • The student studying Chemistry and Biological Science as the first major or dual major must complete 'Introduction to mathematics' in the 3rd major field. • The student studying Mathematics as the first major or dual major must complete one of 'Introduction to the Natural Science', 'Understanding of the Physics', 'Understanding of the Chemistry', and 'Understanding of the Biological Science' in the 3rd major field. • The student studying Statistics as the first major must complete one subject in the third field excluding 'Introduction to the Statistics'. • The student studying Computer Science as the first major or dual major must complete 'Understanding of the Computer Science' in the 3rd major field. • The student studying Food & Nutrition as the first major or dual major must complete 'Understanding of the Biological Science' in the 3rd field. • The student studying Business Management as the first major or dual major must complete 'Introduction to the Economics' in the 2nd major field and 'Introduction to the Statistics' in the 3rd major field. Among the students of dual major of Business Management, however, the student in the Division of Economics may not need to complete 'Introduction to the Economics' and the student in the Department of Statistics may not need to complete 'Introduction to the Statistics'. • The student studying the major subjects of College of Liberal Arts, College of Social Science, college of Law, College of Economics & Business Administration, Division of English Language & Literature, and Division of Media as the first or dual major must complete one 2nd foreign language in the 6th major field. 		
	2 nd Field - Social Science				
	3 rd Field - Natural Science				
	4 th Field - Art				
	5 th Field - Women and Living Culture				
	6 th Field - Foreign Languages				
	7 th Field - History and Culture				
Total of Selective Core Electives		21			
General elective liberal arts		Free elective	It is not mandatory, which can be completed by the student's own choice. However, The ROTC student must complete the Military Science I-IV.		
Total liberal arts credit completed		No less than 37 credits			
		<ol style="list-style-type: none"> 1. Total liberal arts credit to be completed shall be within 68 credits. However, it is exempted for the teaching profession credit 2. In case of Department of Pharmacy, total credits for elective courses shall be over 4 credits, with mandatory courses of Leadership Capability Development I and II from Required Liberal Arts. However, in case in which a student has taken either Leadership Capability Development I and II established after the year 2010, the credits may be recognized through confirmation. 			

* Interim measures of completion credit following the change of school system

A. The liberal arts completion credit is 20 credits for the 08 student numbers, and total liberal arts completion credit is 34.

〈Table 3〉 Deleted.

〈Table 4〉 Deleted

〈Table 5〉 Deleted

〈Table 6〉 Table of teaching profession subjects

Field	Subject Code	Subjects	Credits	Hours	Semesters	Division, Department, Major
Theory of Teaching (Selective 7,14 credits)	21000245	Introduction to Education	2	2	All Semester	Division of Education
	21000248	Educational Philosophy and History of Education	2	2	All Semester	Division of Education
	21009876	Curriculum	2	2	All Semester	Division of Education
	21009870	Education Evaluation	2	2	All Semester	Division of Education
	21000252	Methodology and Education	2	2	All Semester	Division of Education
	21000246	Educational Psychology	2	2	All Semester	Division of Education
	21000247	Sociology of Education	2	2	All Semester	Division of Education
	21000253	Educational Administration and Educational Management	2	2	All Semester	Division of Education
	21009878	Guidance and Consultation	2	2	All Semester	Division of Education
Teaching Elective (Required, 4 credits)	21000219	Introduction to Special Education	2	2	All Semester	Division of Education
	21003899	Actual Tasks of Teaching Positions	2	2	All Semester	Division of Education
Teaching Practices (Required, 4-5 credits)	21000254	Teaching Practices (Middle/Signaled Subjects)㉑	3		All Semester	Teacher Education Office
	21002094	Teaching Practices(Kindergarten)	2		1	Division of Child Welfare & Studies
	21003475	Nutritional Instructor Practices	2		1	Dept. of Food and Nutrition
	21001709	Information Center · Library · Publication Practices	3		1	Dept. of Library & Information Science
	21009837	Education Volunteer I	1		All Semester	Teacher Education Office
	21004663	Education Volunteer II	1		All Semester	Teacher Education Office
Total Credits			Complete over 22 or 23 credits			

※ The student selected for the teaching profession course and in the departments of college of education (Division of Education, Department of Physical Education) must complete the subjects and credits defined for each field in the table of teaching profession subjects as above. However, the student in the education major can complete the major subjects identical or similar to the teaching profession subjects (14 credits), and the completion credit shall be recognized twice for the teaching profession subject and for the major subjects.

※ The student applying the education practice must complete 30 credits of practice related major, education theory of corresponding subject, and teach technique subject before starting the term for the practice.

※ Education practice (Middle school/per indicated subject): For the education practice, 4 week practice and 15 hour class shall be 3 credits, and the education service of no less than 30 hours shall be regarded as 1 credit.

- No less than 22 credits: Sum of credits to be completed for the student of Division of Child Welfare & Studies and Department of Food & Nutrition

- No less than 23 credits: Sum of credits to be completed for the student who completed the education practice (middle school/per indicated subject) and for the Department of Library & Information Science

<Table 7-1> Table of basic subjects (fields) for completion and recognized subjects for each teaching profession subject

Divisions	Types of Qualification	Subjects	Basic Courses(Field)	Acknowledged courses for basic courses(field)					
				Types	Subject Code	Courses	Credits	Semester	Department Division Major
Korean Literature	Middle School Licensed Instructor (2 nd class)	Korean	The Theory on Teaching Korean Language	Major Elective	21009861	The Theory on Teaching Korean	3	1	Korean Language and Literature
			Introduction to Korean Language	Major Required	21001952	Language Introduction to Korean	3	1	
			Korean Grammar	Major Elective	21003641	Linguistics Korean Grammar	3	1	
			The History of Korean Language	Major Required	21000001	The History Of Classical Korean	3	1	
			The History of Korean Language	Major Required	21000009	Literature History of Modern Korean Literature	3	2	
			The Theory on Teaching Korean Literature	Major Elective	21050142	The Theory on Teaching Korean Literature	3	2	
			Theory of Communication Education	Major Elective	21050143	The Theory on Teaching Communication	3	2	
History & Culture	Middle School Licensed Instructor (2 nd class)	History	Teaching Models Each Subject (History)	Major Elective	21050163	Teaching Models Each Subject (History)	3	1	History & Culture
			Introduction to Historical Studies	Major Required	21001927	The Guideline of History & Culture	3	1	
			Korean History	Major Required	21002780	Fundamental Materials of Korean History	3	1	
			World History(Pick 3)	Major Required	21001921	Medieval History in The West	3	1	
				Major Required	21001922	Contemporary History in The West	3	1	
				Major Required	21001909	The Civilization and History of Ancient China	3	1	
				Major Required	21001910	Contemporary History of Well-Tried China	3	2	
Modern World and Korea	Major Required	21001932	After Liberation of Korean History	3	2				
French Language & Culture	Middle School Licensed Instructor (2 nd class)	French	Teaching Models of French	Major Elective	21009865	Teaching Models of French	3	1	French Language & Culture
			Introduction to French Language	Major Elective	21002793	Comprehension of French Structure	3	1	
			Introduction to French Literature	Major Elective	21002792	History of French Literature	3	2	
			French Grammar	Major Elective	21000093	French Grammar I French	3	1	
			French Conversation	Major Required	21000123	Conversation I	3	1	
			French Exposition	Major Elective	21003247	Lecture on French Prose	3	2	
			French Composition	Major Elective	21000094	French Composition I	3	1	
			Culture of Francophonie	Major Elective	21001723	Comprehension of Francophone Culture	3	1	
			French Pronunciation Practices	Major Required	21000117	Listening & Speaking French	3	1	

Divisions	Types of Qualification	Subjects	Basic Courses(Field)		Acknowledged courses for basic courses(field)					Department Division Major
					Types	Subject Code	Courses	Credits	Semester	
Chinese Language & Literature	Middle School Licensed Instructor (2 nd class)	Chinese	Introduction to Chinese Language	Major Elective	21002595	Introduction to Chinese Linguistics	3	1	Chinese Language & Literature	
			Introduction to Chinese Culture	Major Elective	21000148	Tradition of Classical Chinese Literature	3	1		
			Chinese Grammar Chinese	Major Elective	21002811	I Practices in Chinese Grammar	3	1		
			Conversation	Major Required	21002592	Intermediate Chinese Conversation	3	1		
			Chinese Reading and Speaking	Major Elective	21002596	Reading on Modern Chinese Prose	3	1		
			Chinese Characters Exposition	Major Required	21002598	Introduction to Chinese Classics	3	2		
			Culture of Chinese-using Countries	Major Elective	21000157	Understanding on Chinese Culture	3	1		
German Language & Culture	Middle School Licensed Instructor (2 nd class)	German	Introduction to German Languages	Major Required	21000189	Understanding of German Linguistics	3	2	German Language & Culture	
			German Grammar	Major Required	21002089	Exercises for Elementary German	3	2		
			German Conversations	Major Elective	21002556	German Conversation Practice I	3	1		
			German Exposition	Major Elective	21002560	Beginning Course of German Translation	3	1		
			German Composition	Major Required	21002558	Intermediate Course of German Language	3	1		
			Culture of German-using Countries	Major Elective	21001797	Experiencing German Culture	3	2		
			History of German Literature	Major Required	21002010	History of German Literature	3	1		
Japan Studies	Middle School Licensed Instructor (2 nd class)	Japanese	Introduction to Japanese Language	Major Elective	21004014	Basic Japanese Conversation	3	2	Japan Studies	
			Introduction to Japanese Literature	Major Required	21002541	Understanding Japanese Literature	3	1		
			Japanese Grammar	Major Elective	21003231	Japanese Grammar	3	1		
			Japanese Conversation	Major Elective	21002624	Intermediate Japanese Conversation	3	1		
			Intermediate Japanese Composition	Major Elective	21003234	Intermediate Japanese Composition	3	2		
			Japanese Composition	Major Elective	21003235	Advanced Japanese	3	1		
			Japanese Culture	Major Elective	21002540	Contemporary Japanese Society	3	2		
Library & Information Science	Librarian Instructor (2 nd class)		Taxonomy	Major Elective	21002453	Information Classification	3	1	Library & Information Science	
			Theory of Cataloging	Major Elective	21002454	Information Cataloging	3	2		
			Computerization of Library	Major Elective	21000386	Information Systems	3	2		
			Theory of Reading Guidance	Major Elective	21000362	Reading Guidance	3	1		
			Information Retrieval	Major Required	21001685	Online Information Retrieval	3	2		
			Information Service	Major Required	21000378	Information Service	3	1		
			School Library Operation	Major Elective	21000381	Field Work	3	1		

Divisions	Types of Qualification	Subjects	Basic Courses(Field)	Acknowledged courses for basic courses(field)					Department Division Major
				Types	Subject Code	Courses	Credits	Semester	
Culture and Tourism	Middle School Licensed Instructor (2 nd class)	Tourism	Introduction to Tourism and Hospitality Study	Major Elective	21002396	Introduction to Tourism and Hospitality Study	3	1	Culture and Tourism
			Management for Travel Agencies	Major Elective	21002972	Management for Travel Agencies	3	1	
			Hotel Management	Major Elective	21003331	Hotel Management	3	1	
			Tourism Resources	Major Elective	21002976	Tourism Resources	3	2	
			Tourism Law	Major Elective	21002971	Tourism Law	3	1	
			Tourism Management Strategy	Major Elective	21003350	Management Strategy of Culture and Tourism	3	2	
			Convention Industries	Major Elective	21003352	Case Studies and Analysis of MICE Industry	3	1	
English Language & Literature	Middle School Licensed Instructor (2 nd class)	English	Introduction to English Language	Major Required	21000076	Introduction to English Studies	3	1,2	English Language & Literature
			Introduction to English Literature	Major Elective	21000065	Understanding Backgrounds of English/ American Literature	3	1	
			English Grammar	Major Elective	21000039	English Grammars	3	1	
			English Conversation	Major Elective	21000061	Advanced English Conversation and Composition	3	2	
			English Reading	Major Elective	21000070	Modern English and American Writings	3	1	
			English Phonetics and Phonology	Major Elective	21000054	English Phonology	3	1	
			English and American Culture	Major Elective	21003242	English and Intercultural Communication	3	2	
Education	Middle School Licensed Instructor (2 nd class)	Education	Curriculum	Major Elective	21000211	Curriculum	3	1	Education
			Education Evaluation	Major Elective	21000214	Educational Evaluation	3	1	
			Sociology of Education	Major Elective	21000209	Sociology of Education	3	2	
			Educational Administration	Major Elective	21000212	Educational Administration	3	1	
			Theory of School Consultation	Major Required	21003226	School Counseling	3	2	
			Educational Technology	Major Elective	21000224	Educational Technology	3	1	
			Lifelong Education	Major Elective	21002569	Introduction to Lifelong Education	3	1	
Nano Physics	Middle School Licensed Instructor (2 nd class)	Physics	Dynamics	Major Elective	21001886	Classical Mechanics	3	2	Nano Physics
			Quantum Mechanics	Major Elective	21003173	Quantum Physics II	3	2	
			Electricity and Magnetism	Major Elective	21000398	Electricity and Magnetism II	3	2	
			Thermo Statistical Physics	Major Elective	21000422	Statistical Physics II	3	2	
			Undulate Optics	Major Required	21000414	Optics	3	1	
			Computer Physics	Major Elective	21001882	Computational Physics II	3	2	
			Introduction to Modern Physics	Major Elective	21000408	Introduction to Modern Physics I	3	2	

Divisions	Types of Qualification	Subjects	Basic Courses(Field)	Acknowledged courses for basic courses(field)					Department Division Major
				Types	Subject Code	Courses	Credits	Semester	
Chemistry	Middle School Licensed Instructor (2 nd class)	Chemistry	Teaching Models of Chemistry	Major Elective	21009849	Teaching Models of Chemistry	3	1	Chemistry
			Physical Chemistry	Major Required	21001799	Physical Chemistry I	3	1	
			Physical Chemistry Laboratory	Major Elective	21001804	Physical Chemistry Laboratory I	2	1	
			Organic Chemistry	Major Required	21000429	Organic Chemistry I	3	1	
			Organic Chemistry Laboratory	Major Elective	21000436	Organic Chemistry Laboratory	2	1,2	
			Inorganic Chemistry	Major Required	21000431	Inorganic Chemistry I	3	1	
			Inorganic Chemistry Laboratory	Major Elective	21000448	Inorganic Chemistry Laboratory	2	1,2	
			Analytical Chemistry	Major Required	21001802	Analytical Chemistry	3	1	
			Analytical Experiment	Major Elective	21001808	Analytical Experiment	2	1	
Biological Science	Middle School Licensed Instructor (2 nd class)	Biology	Education in Life Science	Major Elective	21009848	Teaching Model for Biology	3	1	Biological Science
			Cytology	Major Elective	21001861	Cell Biology and Lab	3	1	
			Plant Physiology	Major Required	21001865	Plant Molecular Physiology and Lab	3	2	
			Animal Physiology	Major Required	21000470	Animal Physiology II	3	2	
			Genetics	Major Required	21000473	Genetics and Lab	3	2	
			Molecular Biology	Major Required	21005553	Molecular Biology I	3	1	
			Microbiology	Major Required	21000509	Microbiology and Lab	3	1	
Mathematics	Middle School Licensed Instructor (2 nd class)	Mathematics	Theory of Numbers	Major Required	21000523	Theory of Numbers	3	1	Mathematics
			Analytics	Major Required	21000510	Advanced Calculus I	3	1	
			Linear Algebra	Major Required	21000513	Linear Algebra	3	2	
			Abstract Algebra	Major Required	21000514	Abstract Algebra I	3	1	
			Differential Geometry	Major Elective	21000529	Differential Geometry	3	2	
			Topology	Major Elective	21000519	Topology	3	1	
			Probability and Statistics	Major Elective	21000528	Statistics	3	1	
Computer Science	Middle School Licensed Instructor (2 nd class)	Information Computer	Computer Programming	Major Elective	21002146	Introduction to Computer Programming II	3	1	Computer Science
			Data Organization	Major Required	21000540	Data Structures	3	1	
			Operating Systems	Major Required	21000542	Operating Systems	3	1	
			Computer Architecture	Major Elective	21001711	Computer Architecture II	3	1	

Divisions	Types	Subjects	Basic Courses(Fields)	Acknowledged courses for basic courses(field)					
				Categories	Subject Code	Courses	Credits	Semesters	Categories
Computer Science	Middle School Licensed Instructor (2 nd class)	Information Computer	Computer Network	Major Elective	21003186	Computer Network I	3	2	Computer Science
			Discrete Structure	Major Elective	21002147	Mathematics for Computer Science	3	1	
			Software Engineering	Major Elective	21000555	Software Engineering	3	1	
Physical Education	Middle School Licensed Instructor (2 nd class)	Physical Education	History of Physical Education / Philosophy History of Physical Education / Philosophy History of Physical Education / Philosophy	Major Required	21002036	Introduction to Physical Education	3	1	Physical Education
				Major Required	21000593	History of Physical Education	3	1	
				Major Required	21000621	Philosophy of Physical Education	3	2	
				Major Required	21003039	Sociology of Women's Sport	3	2	
			Sports Society Exercise Physiology	Major Required	21000609	Exercise Physiology	3	1	
			Measurement & Evaluation in Physical Education	Major Required	21000597	Measurement & Evaluation in Physical Education	3	1	
			Health Education	Major Required	21000614	Health Education	2	2	
			Sports Practices	Major Required	21001690	Complex Sports Skills	1	2	
			Adapted in Physical Education	Major Required	21000632	Adapted in Physical Education	2	2	
			Sports Education and Psychology	Major Required	21000594	Sports Psychology	3	1	
			Leisure Recreation	Major Required	21000640	Teaching of Recreation	2	1	
Leisure Recreation	Major Required	21000624	Recreational Activity	1	2				
Family Resource Management / Clothing & Textiles	Middle School Licensed Instructor (2 nd class)	Home Management	Teaching Models of Home Economics	Major Elective	21009863	Teaching Models of Home Economics	3	1	Family Resource
			Food and Cooking	Major Required	21000800	Food Science	3	1	Food & Nutrition
			Clothing Design and Structure	Major Elective	21000762	Global Fashion Culture	3	2	Clothing & Textiles
			Theory of Housing	Major Elective	21000692	Theory of Housing	3	1	Family Resource
			Home Management	Major Required	21000690	Theory of Home Management	3	2	Family Resource
			Family Studies	Major Elective	21001753	Korean Family	3	1	Family Resource
			Home Management and Welfare	Major Required	21003478	Healthy Families	3	1	Family Resource
Child Welfare & Studies	Kindergarten Licensed Instructor (2 nd class)		Theory of Child Education	Major Elective	21009868	Kindergarten Education	3	1	Child Welfare & Studies
			Early Childhood Curriculum	Major Elective	21000814	Early Childhood Curriculum	3	2	
			Development of Children and Education	Major Elective	21050235	Young Children Development	3	2	
			Education of Child Languages	Major Elective	21003393	Language Education	3	1	
			Child Playing Guidance	Major Elective	21002450	Educational Use of Play	3	1	
			Child Welfare	Major Required	21000805	Child Welfare	3	1	

Divisions	Types of Qualification	Subjects	Basic Courses(Field)	Acknowledged courses for basic courses(field)					Department Division Major
				Types	Subject Code	Courses	Credits	Semester	
Child Welfare & Studies	Kindergarten Licensed Instructor (2 nd class)		Child Health Education	Major Elective	21001780	Health Education and Safety for Young Children	3	1	Child Welfare & Studies
			A Practicum for Understanding Children's Learning and Life	Major Elective	21050240	A Practicum for Understanding Children's Learning and Life	3	2	
			Child Science Education	Major Elective	21050237	Teaching Science for Children	3	2	
			Child Art Education	Major Elective	21010027	Visual Arts for Children	3	2	
			Child Music Education	Major Elective	21009910	Music in Early Childhood Care and Education	3	1	
			Operation Management of Child Education Institutions	Major Elective	21009846	Administration and Management in Early Childhood Education	3	1	
			Theory of Child Teaching	Major Elective	21050236	Day-Care Teacher Education	3	1	
Food & Nutrition	Nutrition Instructor (2 nd class)		Nutritional Education and Consultation Practices	Major Elective	21000773	Nutrition Education	3	1	Food & Nutrition
			Nutrition	Major Required	21000801	Nutrition	3	2	
			Life Cycle Dietetics Group	Major Elective	21000792	Living Cycle Dietetics	3	2	
			Feeding and Experiment	Major Required	21000786	Group Feeding and Experiment	3	2	
			Food Safety	Major Elective	21000788	Food Safety & Law	3	2	
			Diet Therapy and Practices	Major Elective	21000790	Diet Therapy and Practices	3	2	
			Food Science	Major Required	21000800	Food Science	3	1	
Political Science & International Relations / Economics	Middle School Licensed Instructor (2 nd class)	General Society	Politics	Major Required	21000836	Introduction to International Politics	3	2	Political Science & International Relations
			Economics	Major Required	21001045	Principles of Economics	3	1,2	Economics
			Culture and Society	Major Elective	21003357	Introduction to Art and Culture	3	2	Culture and Tourism
			Law	Core Elective	21000910	Introduction to Jurisprudence	3	1	Law
			Methodology of Social Science	Elective	21001666	The Social Science Methodology	3	2	Consumer Economics
			Social Studies	Core Elective	21009372	Modern Society and Sociology	3	2	Consumer Economics
			Study of Administration	Core Elective	21000945	Introduction to Public Administration	3	1,2	Public Administration
Business Administration	Middle School Licensed Instructor (2 nd class)	Commerce Information	Financial Accounting Principles	Major Required	21001055	Financial Accounting Principles	3	1,2	Business Administration
			Principles of Management	Core Elective	21001095	The Principles of Management	3	2	
			Theory of Management Information	Major Elective	21001083	Management Information System	3	1	
			Economy of Commerce	Major Required	21001052	Financial Management	3	1,2	
			Theory of Marketing Management	Major Required	21001056	Principles of Marketing	3	1,2	
			Introduction to Trade	Major Elective	21003755	International Commerce	3	2	
			Management Information	Major Required	21001076	Organization Behavior	3	1,2	

Divisions	Types	Subjects	Basic Courses(Fields)	Acknowledged courses for basic courses(field)					
				Types	Subject Code	Courses	Credits	Semesters	Categories
Piano	Middle School Licensed Instructor (2 nd class)	Music	Major Practices	Major Required	21001138	Major Practices II	2	2	Piano
			Sight Singing and Ear Training	Major Required	21001145	Sight Singing and Ear Training I(piano)	1	1	Piano
				Major Required	21001146	Sight Singing and Ear Training II(piano)	1	2	
			Chorus and Ensemble Guidance	Major Elective	21001346	Conducting I	2	1	Orchestral Instruments
				Major Elective	21001347	Conducting II	2	2	
			Introduction to Korean Classical Music	Major Elective	21009842	Introduction to Korean Classical Music I(Orchestra)	2	1	Orchestral Instruments
				Major Elective	21050033	Introduction to Korean Classical Music II(Orchestra)	2	2	
			History of Western Music	Major Required	21009923	History of Western Music I(Piano)	2	1	Orchestral Instruments
				Major Required	21050259	History of Western Music II(piano)	2	2	
			Harmonics	Major Required	21001180	Keyboard Harmony II(Piano)	2	2	Piano
Theory of Musical Analysis and Formation	Major Required	21001155	Music Analysis I(Piano)	2	1	Piano			
Piano Accompaniment	Major Required	21001178	Accompaniment II(Piano)	2	2	Piano			
Orchestral Instruments	Middle School Licensed Instructor (2 nd class)	Music	Major Practices	Major Required	21003541	Major Practices II	2	2	Orchestral Instruments
			Sight Singing and Ear Training	Major Required	21050034	Sight Singing and Ear Training II(Orchestra)	2	2	Orchestral Instruments
			Chorus and Ensemble Guidance	Major Elective	21001346	Conducting I(Orchestra)	2	1	Orchestral Instruments
					21001347	Conducting II(Orchestra)	2	2	
			Introduction to Korean Classical Music	Major Elective	21009842	Introduction to Korean Classical Music I(Orchestra)	2	1	Orchestral Instruments
					21050033	Introduction to Korean Classical Music II(Orchestra)	2	2	
			History Of Western Music	Major Elective	21001171	History Of Western Music I(Orchestra)	2	1	Orchestral Instruments
					21001172	History Of Western Music II(Orchestra)	2	2	
			Harmonics	Major Required	21001233	Harmonics II(Orchestra)	2	2	Orchestral Instruments
			Theory of Musical Analysis and Formation	Major Required	21001223	Music Analysis I(Orchestra)	2	1	Orchestral Instruments
Piano Accompaniment	Major Required	21002689	Orchestra II	2	2	Orchestral Instruments			
Vocal Music	Middle School Licensed Instructor (2 nd class)	Music	Major Practices	Major Required	21001244	Major Practices II	2	2	Vocal Music
			Sight Singing and Ear Training	Major Required	21001252	Sight Singing and Ear Training Sight Singing and Ear Training	2	2	Vocal Music
					Chorus and Ensemble Guidance	Major Elective	21009959	Chorus Conducting I	2
			21050316	Chorus Conducting II			2	2	

Divisions	Types	Subjects	Basic Courses(Fields)	Acknowledged courses for basic courses(field)					
				Types	Subject Code	Courses	Credits	Semesters	Categories
Vocal Music	Middle School Licensed Instructor (2 nd class)	Music	Introduction to Korean Classical Music	Elective	21003522	Korean Music & Musical Instruments Workshop I	2	1	Composition
				Elective	21003523	Korean Music & Musical Instruments Workshop II	2	2	
			History of Western Music	Major Elective	21001171	History of Western Music I (Orchestra)	2	1	Orchestral Instruments
				Major Elective	21001172	History of Western Music II (Orchestra)	2	2	
			Harmonics	Major Required	21009844	Harmonics I(Orchestra)	2	1	Orchestral Instruments
			Theory of Musical Analysis and Formation	Major Required	21001223	Music Analysis I(Orchestra)	2	1	Orchestral Instruments
			Piano Accompaniment	Major Elective	21003533	Voice Accompaniment II	2	2	Vocal Music
Composition	Middle School Licensed Instructor (2 nd class)	Music	Major Practices	Major Required	21001298	Composition Major II(Composition)	2	2	Composition
			Sight Singing and Ear Training	Major Required	21001305	Sight Singing and Ear Training (Composition)	1	1	Composition
			Chorus and Ensemble Guidance	Major Required	21009845	Chorus I(Composition)	1	1	Composition
				Major Elective	21009940	Conducting I(Composition)	2	1	Composition
				Major Elective	21050276	Conducting II(Composition)	2	2	Composition
			Introduction of Korean Traditional Music	Major Required	21001356	Introduction of Korean Traditional Music (Composition)	2	1	Composition
			History of Western Music	Major Required	21001350	History of Western Music I(Composition)	2	1	Composition
					21001351	History of Western Music II(Composition)	2	2	Composition
			Harmonics	Major Required	21001318	Harmonics (Composition)	1	2	Composition
			Theory of Musical Analysis and Formation	Major Required	21001359	Basic Music Theory (Composition)	1	1	Composition
					21003289	Musical Form and Analysis I	2	1	
					21003290	Musical Form and Analysis II	2	2	
			Piano Accompaniment	Major Required	21001340	Keyboard Harmony (Composition)	1	2	Composition
Industrial Design	Middle School Licensed Instructor (2 nd class)	Design Craft	Teaching Models of Design/Craft	Major Elective	21009850	Teaching Models of Design/Craft	3	1	Industrial Design
			Basic Craft	Major Required	21002749	Basic ID studio I	2	1	
			Basic Craft	Major Required	21002750	Basic ID studio II	2	2	
			Basic Craft	Major Elective	21003573	Interface Design I	2	1	
			Basic Craft	Major Elective	21003575	Theory of Industrial Design Form & Structure	2	1	
			Chromatics	Major Elective	21003571	Theory of Industrial Design Color & Materials	2	1	
			Graphic Design	Major Elective	21004030	Digital Design Technique II	2	2	
			Product/Industrial Design	Major Required	21002753	Industrial Design Studio I	2	1	
			Product/Industrial Design	Major Required	21002754	Industrial Design StudioII	2	2	
			Product/Industrial Design	Major Elective	21003262	Life Style Design	2	2	

Divisions	Types	Subjects	Basic Courses(Fields)	Acknowledged courses for basic courses(field)					
				Categories	Subject Code	Courses	Credits	Semesters	Categories
Craft Art	Middle School Licensed Instructor (2 nd class)	Design Craft	Teaching Models of Design/Craft	Major Elective	21009850	Teaching Models of Design/Craft	3	1	Industrial Design
			Color Theory	Major Elective	21001464	Color Theory	3	1	Visual & Multimedia
			Metal Craft	Major Required	21001500	Jewelry & Metal smithing I	2	1	Craft Art
			Woodcraft	Major Required	21001499	Wood & Lacquer Expression Technique	2	1	Craft Art
			Ceramics Craft	Major Required	21001498	Wheel Throwing	2	1	Craft Art
			Textile Craft	Major Required	21001497	Textile Material Design	2	1	Craft Art
			Computer Graphic	Major Required	21002611	3D CAD I	2	1	Craft Art
			Computer Graphic	Major Elective	21003664	3D CAD II	2	2	Craft Art
			Computer Graphic	Major Elective	21003349	Craft CAD I	2	2	Craft Art
			Computer Graphic	Major Required	21003351	Craft CAD II	2	1	Craft Art
Special Program for Common Social Studies	Middle School Licensed Instructor (2 nd class)	Common Social Studies	The Theory on Teaching Common Social Studies	Major Elective	21009875	The Theory on Teaching Common Social Studies	3	1	Common Social Studies
			Politics	Major Required	21000836	Introduction to International Politics	3	2	Political Science & International Relations
			Economics	Core Elective	21001043	Introduction to Economics	3	1,2	Economics
			Sociology	Core Elective	21001643	Introduction to Sociology	3	2	College of Social Sciences
			Introduction to Korean History	Major Elective	21003883	The Thoughts and the Arts of Korea	3	2	History & Culture
			Introduction to Eastern History	Major Elective	21003942	Introduction to Chinese History	3	1	History & Culture
			Introduction to Western History	Major Elective	21003941	History of European Integration	3	2	History & Culture
Special Program for Common Social Studies	Middle School Licensed Instructor (2 nd class)	Common Social Studies	Natural/Humanities Geography	Major Elective	21001644	Introduction to Geography	3	2	College of Liberal Arts History & Culture
			Korean Geography	Major Elective	21002539	Fieldwork of Korean Cultural and Historic Sites I	3	2	History & Culture
			Global Geography	Major Elective	21001957	Silk Road History	3	2	History & Culture
Special Program for Common Science Studies	Middle School Licensed Instructor (2 nd class)	Common Science	Teaching Models of Common Science	Major Elective	21003900	Teaching Models of Common Science	3	1	Nano Physics
			Basic Physics and Lab I, II	Major Required	21000426	Basic Physics I	3	1	Nano Physics
			Basic Physics and Lab I, II	Major Required	21000427	Basic Physics II	3	2	Nano Physics
			Basic Physics and Lab I, II	Major Elective	21002016	Basic Physics Lab	2	1,2	Chemistry
			General Chemistry and Lab I, II	Major Required	21000462	General Chemistry I	3	1	Chemistry
			General Chemistry and Lab I, II	Major Required	21000463	General Chemistry II	3	2	Chemistry
			General Chemistry and Lab I, II	Major Elective	21001806	Introductory Chemistry Laboratory	1	1,2	Life Science
			General Biology and Lab I, II	Major Elective	21000507	General Biology I	3	1	Life Science
			General Biology and Lab I, II	Major Elective	21003379	Lab. for General Biology II, I	1	1	Life Science
			General Biology and Lab I, II	Major Elective	21000508	General Biology II	3	2	Life Science
			General Biology and Lab I, II	Major Elective	21003383	Lab. for General Biology II	1	2	Physics
			Earth Science and Experiments I, II	Major Elective	21000425	Earth Science	3	1	Common Science Studies
			Earth Science and Experiments I, II	Major Elective	21003272	General Astronomy	3	2 (Even Years)	Common Science Studies

※ Completion Standards : Except Major Subjects of Field

〈Table 7-2〉 Table of subjects in the curriculum education field

Subjects	Credit	Hours	Semesters	Departments	Extras
(Subjects)Education	3	3	1 st Semester	Teaching Position Established	Can be operated jointly between the same divisions
Logics and Writing(Subjects)	3	3	1 st Semester or 2 nd Semester	Teaching Position Established	
(Subjects)Teaching	3	3	2 nd Semester	Teaching Position Established	

※ The librarian teacher and nutrition teacher do not need to complete the subjects in the curriculum education field.

〈Table 8〉 Table of subjects to be completed for the lifelong teacher

Types	Subject Code	Courses	Credits	Hours	Semester	Completion	Types	Major Department
Required	21002569	Introduction to Lifelong Education	3	3	1	Required (5 courses)	Major Elective General liberal arts Major Elective General liberal arts	Division of Education
	21002570	Theory of Lifelong Education Methodology	3	3	1			
	21002572	Administration of Adult Education	3	3	1			
	21002574	Program Development of Continuing Education	3	3	1			
	21009877	Internship for Continuing Education	3	3	All semester			
Field of Life Long Education	21003839	Child Education	3	3	1	Completing over 1 subject	General liberal arts	Division of Child Welfare & Studies
	21000241	Understanding Juvenile Problems	3	3	2			Division of Education
	21002575	Introduction to Women's Education	3	3	1			Division of Education
	21002426	Adult Learning and Counseling	3	3	2			Division of Education
Field of Life Long Education	21000209	Sociology of Education	3	3	2	Completing over 1 subject	Major Elective Major Elective General liberal arts Major Elective General liberal arts Major Elective	Division of Education
	21000224	Educational Technology	3	3	1			
	21002571	Seminar on Communities of Learning	3	3	1			
	21002573	Human Resources Development and Training	3	3	2			
	21002427	Seminar in Applications of Distance Education	3	3	2			
	21002577	Introduction to Industry Education	3	3	2			

1. The student must complete the mandatory subjects of no less than 15 credits including the lifelong education practice, and complete the elective subjects of a certain credits or above including 1 subject for each field.
2. The graduate who has completed no less than 30 credits in the lifelong education subjects including 15 credits of mandatory subjects can acquire the 2nd class lifelong teacher's license, and the graduate who has completed no less than 21 credits can acquire the 3rd class lifelong teacher's license. However, the credit must be no less than 80 scores against the total score of 100 for each lifelong education subject
3. For the lifelong education practice, the student must complete the field practice for 4 weeks in the organization assigned as the character comprehensive program by the Clause 2, Article 69 of Enforcement Regulations of Lifelong Education Act or in the lifelong education organization corresponding to the Articles 19-21 of Lifelong Education Act.
4. The student who wishes to get the lifelong teacher's license must submit the Application for the Issuance of Lifelong Teacher's License to the Academic Affairs Support Team in the graduating term.

〈Table 9〉 Launch of the graduation papers system

University	Department/Division/Major	Types of graduation thesis subject
College of Liberal Arts	Korean Language & Literature, History, Korean History	Graduation thesis
	French Language & Literature	Select 1 out of graduation thesis or acquisition of B1 level of DELF Test
	Chinese Language & Literature	Select 1 out of graduation thesis, 8급 grade or above of HSK 8급 이상, 5 th grade of new 신HSK + conversation test (high grade)
	German Language & Literature	Graduation thesis
	Japan Studies	Select 1 out of graduation thesis, Japanese Ability Test (1 st grade), or JPT 850
	Library & Information Science	Select 1 out of graduation thesis, TOEIC 800 or above, TOEFL IBT90 or above, [national certified] Chinese Ability Test 1 st grade, or information processing engineer

University	Department/Division/Major	Types of graduation thesis subject
College of Liberal Arts	Culture & Tourism	3 public certified foreign language license (English, 2 nd foreign language, 3 rd foreign language): <ul style="list-style-type: none"> • Select 1 out of TOEIC 800 or above, TOEFL 550 (CBT213, IBT80) or above, TEPS 610 or above • One 2nd language of mid-grade or above (Japanese JLPT 2nd grade or above, new JLPT N3 grade or above, JPT 540 or above, Chinese HSK 6th grade or above, new HSK 4th grade or above, or French DELF B1 or above, other foreign language available) • One 3rd foreign language of low grade or above (Japanese JLPT 3rd grade or above, new JLPT N4 or above, JPT 400 or above, Chinese HSK 3rd grade or above, new HSK 2nd grade or above, or French DELF A1 or above, other foreign language available, but excluding the foreign language selected as the 2nd foreign language)
	LCB Hospitality Management	3 public certified foreign language license (English, 2 nd foreign language, 3 rd foreign language): <ul style="list-style-type: none"> • Select 1 out of TOEIC 800 or above, TOEFL 550 (CBT213, IBT80) or above, TEPS 610 or above • One 2nd language of mid-grade or above (Japanese JLPT 2nd grade or above, new JLPT N3 grade or above, JPT 540 or above, Chinese HSK 6th grade or above, new HSK 4th grade or above, or French DELF B1 or above, other foreign language available) • One 3rd foreign language of low grade or above (Japanese JLPT 3rd grade or above, new JLPT N4 or above, JPT 400 or above, Chinese HSK 3rd grade or above, new HSK 2nd grade or above, or French DELF A1 or above, other foreign language available, but excluding the foreign language selected as the 2nd foreign language) ※ Can be substituted by the Serv Safe license
	English Language & Literature	Select 1 out of TOEFL (IBT) 95 or above, TOEIC 850 or above, MATE (Speaking: Middle class 4 steps and Writing: Middle grade-high step) However, graduation thesis can be available only for the part-time student
	Education, Educational Psychology	Graduation thesis
College of Science	Physics, Chemistry, Biological Science, Mathematics, Statistics	General exam
	Computer Science	<ul style="list-style-type: none"> • Student who completed general major: General exam or artwork exhibition • Student who completed major deepening course (Student who completed the engineering education certification course): Artwork exhibition and fulfillment of the conditions for engineering education certification
	Multimedia Science	Graduation thesis (Same to both general major and major deepening courses)
	Physical Education, Dance	Presentation of practical technique
College of Human Ecology	Family & Resource management, Child Welfare & Studies	Graduation thesis
	Clothing & Textiles	General exam (General major), Presentation of practical technique (Major deepening)
	Food & Nutrition	General exam
College of Social Sciences	Political Science & International Relations	Select 1 out of graduation thesis, MATE (Select 1 between Speaking: Middle grade 4 th step and Writing: Middle grade-high step), TOEFL (IBT) 92 or above, TOEIC 850, information design engineer, internet system manager, internet information searcher, and social survey analyzer
	Public Administration	Select 1 out of graduation thesis, MATE (Select 1 between Speaking: Middle grade 4 th step and Writing: Middle grade-high step), TOEFL (IBT) 92 or above, and TOEIC 850
	Telecommunications	Select 1 out of graduation thesis, TOEFL (IBT) 100 or above, TOEIC 900, MATE (Select 1 between Speaking: High grade 1st step and Writing: High grade-high step)
	Public Relations & Advertising	Select 1 out of graduation thesis, presentation of practical technique (Can be substituted with the exhibition in the national contest), MATE (Select 1 from Speaking: Middle grade 4 th step and Writing: Middle grade-high step), TOEFL PBT 580, CBT 337, IBT 92 or above, TOEIC 850
College of Law	Law	Select 1 out of graduation thesis, TOEFL (IBT) 71 or above, TOEIC 700, TEPS 625 or above
College of Economics & Business Administration	Economics	Graduation thesis
	Consumer Economics	Select 1 out of graduation thesis, MATE (Select 1 from Speaking: Middle grade high step and Writing: Middle grade-high step), TOEFL (IBT) 80 or above, TOEIC 800
	Business Administration	Select 1 out of graduation thesis, TOEFL (IBT) 72 or above, TOEIC 800 or above, MATE (Speaking: Middle grade 4 th step or Writing: Middle grade-high step) However, TOEFL (IBT) 92, TOEIC 850 or above up to the 09 student numbers

University	Department/Division/Major	Types of graduation thesis subject
College of Music	Piano, Orchestral Instruments, Vocal Music, Composition	Presentation of practical technique
College of Pharmacy	Pharmacy	Select 1 out of general exam and graduation thesis
College of Fine Arts	Industrial Design, Environmental Design, Visual & Multimedia Design, Craft Art Painting	Presentation of practical technique
School of Global Service	Global Cooperation Major	All the conditions in the following items must be fulfilled, 1. For English, select 1 out of TORFL IBT 110 or above, TOEIC 950 or above, MATE commanding high or above in both speaking and writing 2. For the 2 nd foreign language, select 1 out of DELF B1 or above for French and Diplomas de Espanol como Lengua Extrajera B2 Vantage(intermediate) or above for Spanish
	Entrepreneurship Major	All the conditions in the following items must be fulfilled, 1. For English, select 1 out of TORFL IBT 101 or above, TOEIC 900 or above, MATE moderate high or above in both speaking and writing 2. For the 2 nd foreign language, select 1 out of JJPT B or above for Japanese and HSK 9 th grade or above for Chinese

〈Table 10〉 Level of pass for each type of SMU-MATE or G-MATE

Categories		MATE Speaking Grade	MATE Writing Grade
English Graduation Capability Test	Humanities	Middle grade 3 rd step (Moderate Mid)	Middle grade middle (Moderate Mid)
	Division of English Language & Literature	Middle grade 4 th step (Moderate High)	Middle grade high (Moderate High)
	School of Global Service		
	Natural Sciences	Middle grade 3 rd step (Moderate Mid)	Middle grade middle (Moderate Mid)
	Art and Physical Education (Applied to accepted students from the year 2002)	Middle grade 2 nd step (Moderate Low)	Middle grade low (Moderate Low)
Qualification Test of High Capability	All Division	High grade 3 rd step (Commanding Mid) or above	High grade (Commanding) or above

〈Table 11〉 Types of information licenses

Qualification	Qualification managers	Extras	Review point of the school
Data Processing Technician	Human Resources Development Service of Korea		
Data Processing Industrial Technician	Human Resources Development Service of Korea		
Data Processing Technician	Human Resources Development Service of Korea		
Information Device Operation Technician	Human Resources Development Service of Korea		
Computer Graphics Operation Technician	Human Resources Development Service of Korea		
Automation Industrial Technician	Human Resources Development Service of Korea		
Computer Operator 1st class/ 2nd class	Korean Chamber of Commerce and Industry		
Online Commerce Operator 2nd class	Korean Chamber of Commerce and Industry		
Internet Information Processor 1st class/ 2nd class(ex, internet information searcher)	Korean Association for ICT Promotion	Acknowledged by Ministry of Information and Communication	
Information System Methodologist	National Computerization Agency	Acknowledged by Ministry of Information and Communication	
PC Usage Capability Evaluation Test	The Federation of Korean Information Industry(PCT)	Acknowledged by Ministry of Information and Communication	A, B Grade

Qualification	Qualification managers	Extras	Review point of the school
E-TEST (Professionals)	The Information Communication Professional Engineers Association of Korea	Acknowledged by Ministry of Information and Communication	Pass the professionals
MOS	MOS Secretariat	-	Pass all the Word, Excel, Power Point
SCJP (Sun Certified Java Programmer)		Sun Microsystems	
OCP (Oracle Certified Program)		Oracle	
Nominees from University Homepage contests	Sookmyung Univ. Information Communication Office	-	Individual main prize winner
ICDL(International Computer Driving License)	Korea Productivity Center		Pass no less than 4 out of 7 subjects

- ※ In case of certifications for information search specialist (managed by the Korea Management Association), computer equipments controller, information and communications equipment specialists (managed by the Korea Chamber of Commerce and Industry), students who acquired these qualifications in advance shall be acknowledged as part of the graduation certification system but several certifications are not running respective tests following 2002 and 2003.
- ※ Additional designation may become possible in the future following social transitions however shall be applicable only to graduates following its designation.
- ※ The student of Computer Science as the first major and dual major shall be regarded to have certified with the information ability when passing the types of graduation thesis subject.
- ※ The student of the first major and dual major in the Multimedia Science Major and Majors in Division of Design (Visual & Multimedia Design Major, Industrial Design Major, Environmental Design Major) shall be regarded to certified with the information ability when passing the types of graduation thesis subject.